WESTERN AUSTRALIAN COLLEGE of AGRICULTURE
Narrogin
RTO 50506

Medical Processes

Medication

Please ensure that any medication supplied to the college:

- Is provided in a Webster pack if required daily.
- Is supplied in the original packaging if not required daily.
- Is clearly labelled with your child's name.
- Is within the expiration date.
- Is in the correct dosage, as staff are not permitted to cut or alter the medication.
- Is signed in when provided to the college and is signed out when returned to the parent/caregiver.

Medication Management

- Medication cannot be kept in the students' dormitory
- Students can only store and self-administer herbal supplements and the contraceptive pill.
- Medications are stored in the locked medical cabinet in the Duty Room and dispensed at the allocated times by a staff member. Students who do not present for their medication will have a reminder issued over the PA.
- Students are to present to the Duty Room, Admin or Student Services during the school day to have medication.
- Administered medication is recorded in the folders stored in the medication cabinet. Both staff and the student must sign off.
- The residence should be supplied with a reasonable amount of daily medication so as not to run out.
- Scripts can be stored at the local pharmacies, which will ensure staff can call to order and collect when required.
- Students can request non-prescription medication as required throughout the year from the Duty Room, Student Services or Admin. This includes Paracetamol, ibuprofen, antihistamines (cetirizine, loratadine, fexofenadine), antacids and electrolytes. Cold and Flu tablets are treated as a short-term medication and need the appropriate paperwork filled in for us to administer.

Illness

- If your child is showing signs of illness at home, they will need to remain home until they are symptom-free.
- Students exhibiting viral symptoms (vomiting, diarrhea), high temperatures, or other flu-like symptoms will be required to return home until symptom-free.

Medical Continued

Sick Bay

- Students who are unwell and not able to attend will stay in sick bay until collected by a parent/caregiver that day.
- Students in sick bay are required to contact their parents and inform them that they are in sick bay. If required, staff are on hand to talk with the parents as well.
- Students are checked regularly throughout the day.
- Meals will be taken to the students.

Injuries

- Any students presenting with injuries will be provided with first aid. If the injury is serious, staff will take them to the hospital and contact parents. Head injuries must be taken to the hospital to beassessed.
- If any student is injured while at home or playing organised sport, they will need their injury assessed by a professional before returning to the college.

Please respect the judgement of residential staff when they contact you to collect your child due to illness or injury. These decisions are made with the health, safety and wellbeing of students in mind. Prompt collection helps ensure your child receives appropriate care and supports the wellbeing of the other students and staff.