Western Australian College of Agriculture
Narrogin
RTO 50506

# 2026 Application for a Student Vehicle at the College

*A motor vehicle at the college is a privilege not a right. Private vehicles are only permitted on site so students can access their education at the college. They are not to be used by students for unauthorised leave. Day students may bring a vehicle on site to assist with daily travel to and from the college. All use of private vehicles is considered under the college's Work Health and Safety regulations.*

***Any breach of these conditions may result in removal of the vehicle.***

I _____ wish to apply for permission for my son/daughter
(Parent/Caregiver - print name)

_____ to bring a vehicle to the college and agree to the following.
(Student – print name)

- This permission form must be completed **prior** to the vehicle coming on site.
- **Parents must ensure vehicles are roadworthy and licensed.** It is suggested students hold at least third-party car insurance in the event that they are responsible for damage to property belonging to others.
- The vehicle can only be used as agreed by the parent which will be to drive **to and from home for:**
    - **Weekend leave to and from home**
    - **End and start of term to and from home**
    - **During exam periods in line with regular leave rules (to and from home)**

**Trips to town and to friends' houses overnight etc., are NOT permitted unless for extenuating circumstances with written permission having been entered through REACH for Residential students well in advance. Permission that comes in after 3pm for that day will be declined and alternative solutions found.**

**Failure to comply with any of the following points will be regarded as a misuse of a private vehicle:**

- In accordance with the '*Red plate. One mate.*' law, no other student is to travel in the vehicle unless written approval is received from the passenger's parent and the driver's parent:
    1. Where another student is to be transported in the vehicle, permission emails must be received from both sets of parents/caregivers prior to that one journey to or from home. If this is a recurring agreement, that must be made clear in the written permission.
    2. Parents of the passenger student must agree that it is their responsibility to ensure that they are confident in the driver's experience and that the car is roadworthy and insured.

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- Cars must be parked in students' allocated bays. For WHS considerations, it is advised that vehicles are reverse parked to allow for an efficient exit.
- Keys will be handed to the Duty Supervisor who will lock them in the Duty Room.
- No spare vehicle keys will be kept by the student at the college.
- Day students will hand their keys into the front office on arrival, once parked. If a student requires access to their vehicle during the day, they MUST be accompanied by a member of staff.
- Cars can only be worked on in the Trades section after obtaining permission from the Automotive Instructor and/or Head of Department (HoD) Trades and the Deputy Principal This must be arranged so that the vehicle is taken to the workshop at the start of the learning block and taken back at the end of the school day.
- Students suspected of being affected by alcohol or drugs whilst driving will have their parent contacted and possibly be referred to the Police.
- When arriving to or departing from college, students will abide by all staff directions, road rules, signage and drive in a manner appropriate to the location whilst on college property.
- College reserves the right to inspect vehicles and luggage on return for prohibited substances/objects. After gaining parental permission, this inspection will be carried out by the HoD Residence, the Principal or Deputy Principal, with the student in attendance.
- Failure to abide by these conditions may result in the car being removed from the college.

***PLEASE NOTE – the college does not accept any responsibility for damage or loss whilst the vehicle is located on college property.***

| | |
|---|---|
| DRIVER'S LICENCE NUMBER | |
| MAKE, MODEL, YEAR & COLOUR | |
| VEHICLE REGISTRATION | |

Alternative Vehicles that may be used on occasion:

_____ _____ _____
*(Make)* *(Model)* *(Rego. No)*

_____ _____ _____
*(Make)* *(Model)* *(Rego. No)*

**SIGNED**_____ **DATE** _____ **SIGNED**_____
(Parent) (Student)

**Date vehicle will be brought on property** _____

**OFFICE USE ONLY**: SIGNATURE: _____
COLLEGE STAFF AUTHORISATION DATE: _____