

**DATE:** Tuesday 17<sup>th</sup> October 2023 **VENUE:** Webex Meeting Room Online  
**MEETING OPENED:** 7.33pm

**PRESENT:** Kevin Lansdell, Simone Lansdell (chair/recorder), Jodie George, Stacey Lullfitz, Emma Green, Clare Roser (Principal)

**APOLOGIES:** nil

ITEMS	ACTION (NAMES)
<b>1. Confirmation of Minutes of Previous Meeting</b> 1.1. <b>Resolution:</b> That the minutes of the previous General Meeting of WACOA Narrogin P&C Association on 04/08/2023 be taken as read and confirmed as a true and accurate record. Moved: Emma Green      Seconded: Stacey Lullfitz <b>Carried</b>	
<b>2. Business Arising from Previous Minutes</b> 2.1. 20230303 7.2 Priority Spending for 2023 – quotes from principal to be discussed in general business. 2.2. Open Day - debrief in general business	
<b>3. Correspondence</b> 3.1. <b>Correspondence In:</b> (i) 20230810 📧 Your latest news from WACSSO 📧 (ii) 20230810 WACOA NARROGIN P & C COMMITTEE ANZ BANK STATEMENT NUMBER 135 (iii) 20230824 📧 Your latest news from WACSSO 📧 (iv) 20230905 Western Australian College Of Agric - Narrogin Certificate of Membership 2023 to 2024 Updated (v) 20230907 📧 Your latest news from WACSSO 📧 (vi) 20230919 Your ANZ Internet Banking for Business ANZ Shield Registration (vii) 20230919 Fwd_ CSBP sponsorship application submitted for Western Australian College of Agriculture Narrogin P&C (viii) 20230919 ROYAL SHOW SHEEP TEAM LETTER (ix) 20230919 STACEY LULLFITZ Re_ Perth Royal Show 2023 (x) 20230919 JODIE GEORGE RE_ Perth Royal Show 2023 (xi) 20230920 EMMA GREEN Re_ Perth Royal Show 2023 (xii) 20230920 RE_ WACoA - Narrogin_ Year 12 Awards Ceremony Invitation_ Friday 27 October 2023 (xiii) 20230921 📧 Your latest news from WACSSO 📧 (xiv) 20230921 ThankyouP&CLansdells210923 (xv) 20230927 End of Term 3! (xvi) 20231011 WACOA NARROGIN P&C ANZ BANK STATEMENT NUMBER 137 (xvii) 20231011 WACOA NARROGIN P&C BANK STATEMENT NUMBER 136 <b>Correspondence Out:</b> (xviii) 20230810 4 Aug 2023 Minutes (xix) 20230919 Email P&C committee re sheep team show accommodation \$640.85 (xx) 20231017 Email to committee with quotes to consider for P&C spending <b>Resolution:</b> That Correspondence inwards and outwards be received. Moved: Simone Lansdell      Seconded: Jodie George <b>Carried</b>	
<b>4. Treasurer's Report – Jodie George</b> 4.1. Current balance \$8060.53 4.2. Motion endorsed that was moved outside of a committee meeting noting that Kevin and Simone Lansdell had declared a conflict of interest with their son on sheep team. <b>Motion:</b> That the P&C will pay shortfall of student accommodation for the Perth Royal Show amounting to \$640.85. <b>Moved:</b> Stacey Lullfitz <b>Seconded:</b> Emma Green <b>ALL IN FAVOUR</b> 4.3. Account service fee \$4.25 4.4. Accommodation shortfall for students at show \$640.85 4.5. Expected that approximate levies remaining to be paid are <b>\$13000.00</b> 4.6. ANZ Bank account has been changed to Business Essentials and we now have access to online banking. 4.7. Raffle at open day raised \$812.00. Jodie deposited this into the bank account and is still to collect the cash from the college safe. <b>Resolution:</b> That the attached Treasurer's Report be adopted. Moved: Jodie George      Seconded: Emma Green <b>Carried</b>	

<p><b>5. President's Report</b> – Kevin Lansdell no report</p>	
<p><b>6. Principal's Report</b> – Clare Roser</p> <p><b>YEAR 12 / GRADUATION / PRESENTATION DAYS</b></p> <ul style="list-style-type: none"> <li>• Focus has been on preparing Year 12s for graduation. Most have left but still a few Yr 12s onsite gaining support for ATAR and finishing trades. All year 12 students will be gone this Friday.</li> <li>• Major awards locked in and Minor awards will be by the end of the week, parents will be notified.</li> <li>• Yr 11 major awards will be presented and 2024 students leaders</li> <li>• Yr 12 formal black gowns purchased, measured up. Students will also wear sashes – maroon NAC one side and Year on other side</li> <li>• Students will wear smart casual dress. This was due to student request and parent survey. Clare said that in the past some students had been wearing inappropriate footwear. The gown provides some unity of the class and hides any inappropriate clothing.</li> <li>• Year 10 P&amp;C Scholarship to be presented at Year 10 awards day.</li> </ul> <p><b>STAFFING</b></p> <ul style="list-style-type: none"> <li>• Staffing – fully staffed in class, stability in schools a focus in department, firmer guidelines within the department city/regional movements.</li> <li>• Emma Taylor is a new teacher in class filling Jarrod Hales position.</li> <li>• Retirements John Ryan – John Parker replacement.</li> <li>• Retirement – Mark Pascoe – Joan Armstrong replacement</li> <li>• Peter Erikson- casual mechanics</li> <li>• 0.51 residential supervisor (permanent position) under offer</li> </ul> <p><b>STUDENT NUMBERS</b></p> <ul style="list-style-type: none"> <li>• Numbers at the college continue to be strong.</li> <li>• 2024 full. Residence full with 3 female beds available but class sizes limits these being utilised. Yr 10 48 (waitlist), Yr 11 58 (boys waitlist), 48 yr 12</li> <li>• 2025 Potential numbers: Yr 10 52, Yr 11 48 rolled over plus 16 or 17, Yr 12 rollover 48</li> </ul>	
<p><b>7. General Business</b></p> <p>7.1. <b>Open Day</b> – Thank you to sponsors letters to go out. Simone to liaise with Emma and Jodie to get a letter sent out. Thank you to all parents that assisted with getting donations and selling raffle tickets on the day.</p> <p>7.2. <b>Priority Spending for 2023</b> – quotes provided from college for equipment requests from students. Mrs Roser also explained how cameras could be of benefit to some specialised student projects (a new teacher has a journalism background and keen to assist student learning in this area. There is potential for students to take photographs that could be put in a book or calendar to sell – fundraising activity).</p> <p><b>MOTION:</b> 'That the P&amp;C will provide funds of up to \$3576.00 for purchase of four Cannon lightweight mirrorless: EOS R100 cameras, Cricket pitch Turf Supply and installation as per quote from Narrogin Carpet Court up to \$5750.00, 2 Outdoor table tennis tables as per quote to build in the trades centre up to \$4417.60 and \$500.00 to be allocated to the year 10 student P&amp;C student scholarship.'</p> <p><b>MOVED:</b> Simone Lansdell <b>SECONDED:</b> Emma Green <b>Carried</b></p> <p>7.3. <b>P&amp;C New Committee positions.</b> Simone asked Clare to place drafted notice on school's Facebook page and in newsletter. Clare will also send to new families on their orientation day.</p>	
<p><b>8. Next Meeting</b></p> <p>The next meeting will be held: Term 1 2024 Friday 23<sup>rd</sup> February 2024 (AGM followed by committee meeting) 2pm</p>	
<p><b>Meeting Closed:</b> 8.19pm</p>	

**THIS IS A TRUE AND CORRECT COPY OF THE MEETING MINUTES**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_