

# MOBILE PHONE POLICY

## POLICY

The Department of Education does not permit student use of mobile phones in public schools unless for medical or teacher directed educational purposes. For the purposes of this policy, mobile phones include smart watches, other electronic communication devices, and associated listening accessories, such as, but not limited to, headphones and earbuds.

## RATIONALE

While we recognise that mobile phones are an integral part of the 21st century life, it is important that we maintain our focus on learning for students and reduce distractions that impact students' academic, social, and emotional well-being while at school.

## POLICY RULES

Students are banned from using mobile phones from the time they arrive to the conclusion of the school day (8:00am to 5:00pm) unless the student has been granted an exemption or the following uses of mobile phones:



to monitor a health condition as part of a school approved documented health care plan



for a particular educational purpose under the direct instruction of the teacher



with permission from the teacher for a specified purpose

## BREACH OF RULES

In any instance where a student is using a mobile phone in the classroom or during the school day, the following process will be followed:



### 1st BREACH

the phone will be confiscated, given to the Principal for collection at the end of the day or from the Deputy Principal at 6:00pm



### 2st BREACH

the phone will be confiscated for a period of two days.



### SERIOUS BREACH

the behaviour management plan procedures will be applied where students do not comply with this policy

All communications between parents and students, during school hours, should occur via the school administration. Students who use a mobile phone to film a fight (including distribution or uploading of images and videos), will receive a suspension as per The Minister's Statement on School Violence.



# Residential Mobile Phone Guidelines

Students are allowed to use electronic devices, including phones, during their time in the Residence. They are asked not to use mobile phones during mealtimes to encourage positive behaviour and interactions in a social setting. Phones cannot be used after lights out to ensure good sleeping habits for our students.

Within permitted usage time, mobile phones and devices are not to be used for accessing or forwarding inappropriate material. The use of electronic devices to harass or intimidate is not acceptable and will be treated as bullying. Distributing to third parties visual, audio, or written material that is designed or likely to cause offence, to harass or to intimidate will be treated as a serious offence. The length and type of consequence will depend on the nature of the recording and the level of distribution.

The College takes no responsibility for mobile phones or any other electronic personal items that are lost, stolen or damaged. Students are encouraged to report lost or stolen items to staff.

Students are not permitted to have mobile phones in their possession during the school day. Signage around the College and on occasion through Residential Staff, will remind students to leave their phones in the dorms. Students will have the opportunity to hand their phones into staff at the start of the day if they still have a phone in their possession. If a student is found to have a phone on them during the school day, it will be confiscated as per the following process.

Smart watches must be in 'aeroplane mode' so phone calls and messages cannot be sent or received during mealtimes, during prep and after lights out.

In the interest of ensuring that younger students get adequate sleep, Year 10 students are asked to do the following:

- **Term 1, 2 and 3** - Mobile phones are collected at 9:30pm and stored in the dormitories. Mobile phones returned to students before breakfast.
- **Term 4** - All Year 10 students have their mobile phones for 24 hours. If year 10 students use phones inappropriately, they will return to handing their phones in for a period set by the Head of Residence.

Parents/caregivers of any student may request to have their child's phone collected over night.

Students who breach Residential expectations around mobile phones:

- **First breach** students are required to hand in their phone overnight.
- **Second breach** students will hand their phone in for two Residential nights.
- **Third breach** of expectations will be considered a serious offence. The behaviour management policy procedures will be applied where students do not comply with these guidelines.



# Student Expectations for Day and Residential Phone Use

I, \_\_\_\_\_ wish to apply for permission for my  
(Parent Name)

son/daughter \_\_\_\_\_ to have a mobile phone on site.  
(Student Name)

## I UNDERSTAND AND AGREE THAT:

1. My mobile phone will be left in my room (Residential Students) and handed into the front office (Day Students) during the school day.
2. I understand if I have my phone with me during the school day, use it inappropriately during Residential time it will be confiscated.
3. My phone and its number must be placed on a College register. I must advise of any changes to phone and or phone numbers on the correct forms and submit it to the Administration Office.
4. Ownership of my phone must be easily identifiable either by tags or permanent stickers.
5. My parents are advised to check compliance by checking phone records.
6. The college takes no responsibility for mobile phones that are stored, lost or damaged while at the College.
7. Any inappropriate phone use will progress through the behaviour management policy and will result in the phone being confiscated. The decision to confiscate and duration will be at the Principal's or Deputy Principal's discretion.
8. As a student (Year 10 only) in Residence, I must adhere to the responsibilities for my rights to progress through the gradual release process of gaining 24-hour access to my mobile phone.

Phone Make \_\_\_\_\_ Model \_\_\_\_\_

Identifying Mark/Colour \_\_\_\_\_ Phone No \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_ Signed \_\_\_\_\_  
(Parent) (Student)

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