

**DATE:** Wednesday May 22, 2022

**MEETING OPENED:** 7.35pm

**PRESENT AT COLLEGE:** Clare Roser (Principal) Kevin Lansdell (Chair), Simone Lansdell (recorder), Jodie George (treasurer), Pete Bradford

**PRESENT ONLINE:** Emma Green, Naomi Laurie, Jenene Wasley and Doug Wasley.

**APOLOGIES:** nil

## ITEMS

## ACTION (NAMES)

<p><b>1. Confirmation of Minutes of Previous Meeting</b></p> <p>1.1. <b>Resolution:</b> That the minutes of the previous General Meeting of WACOA Narrogin P&amp;C Association on 11/05/2022 be taken as read and confirmed as a true and accurate record.</p> <p>Moved: Simone Lansdell      Seconded: Jodie George      <b>Carried</b></p>	
<p><b>2. Business Arising from Previous Minutes</b></p> <p>2.1. 20220511 7.3 Priority spending for college – discuss in general business</p> <p>2.2. 20220511 7.4 Open Day – discuss in general business</p> <p>2.3. 20220511 7.5 Buttfield Dorm – Clare followed up with Heather Rae and reported that all items that had been brought to attention had been attended to for Buttfield aside from notice boards, mirrors and lock boxes in all rooms and these would be completed before the start of term 3.</p>	
<p><b>3. Correspondence:</b></p> <p>3.1. <b>Correspondence In:</b></p> <ul style="list-style-type: none"> <li>(i) 20220303 Tess Hawke 2022 Update on Buttfield Dorm</li> <li>(ii) 20220519 WACOA - NARROGIN P&amp;C ANZ BANK STATEMENT NUMBER 120</li> <li>(iii) 20220524 2022 WACSSO Conference RRR Sponsorship EOI</li> <li>(iv) 20220530 Coogee P&amp;C President - WA P&amp;C Facebook Group</li> <li>(v) 20220530 RE_ P&amp;C email address query from Coogee Primary P&amp;C via Mary Kittow, WACoA - Narrogin</li> <li>(vi) 20220603 Term 2 Week 6 eNews (includes important conference information)</li> <li>(vii) 20220603 WACSSO ANNUAL CONFERENCE</li> <li>(viii) 20220608 WACOA Grange Insurance Canteen_Uniform Shop (not relevant)</li> <li>(ix) 20220608 WACOA NARROGIN P&amp;C BANK STATEMENT ANZ NUMBER 121</li> <li>(x) 20220614 Email WACSSO State Conference registrations open</li> </ul> <p>3.2. <b>Correspondence Out:</b></p> <ul style="list-style-type: none"> <li>(xi) 20220530 REPLY to Coogee President (P&amp;C email address query from Mary Kittow, WACoA – Narrogin)</li> <li>(xii) 20220616 FW to WACOA Committee - WA P&amp;C Facebook Group</li> </ul> <p><b>Resolution:</b> That Correspondence inwards and outwards be received.</p> <p>Moved: Simone Lansdell      Seconded: Jenene Wasley      <b>Carried</b></p>	
<p><b>4. Treasurer's Report – Jodie George</b></p> <p>4.1. Paid WACCSO affiliation fee \$615.38</p>	

<p>4.2. Current balance \$24573.62</p> <p><b>Resolution:</b> That the Treasurer's Report as orally presented be accepted</p> <p>Moved: Jodie George                      Seconded: Emma Green                      <b>Carried</b></p>	
<p><b>5. President's Report - Kevin Lansdell</b> No report presented</p>	
<p><b>6. Principal's Report – Clare Roser</b> as attached</p> <ul style="list-style-type: none"> <li>Kitchen needs a chef – position continues to be advertised. Staff doing the best they can</li> </ul>	
<p><b>7. General Business</b></p> <p>7.1. <b>Priority spending for college – to be decided once quotes obtained.</b> Suggestions from college include:</p> <ul style="list-style-type: none"> <li>Reticulate oval – Clare to get quotes</li> <li>Lighting on oval – Clare to obtain quotes</li> <li>Residence – covered area</li> <li>Cricket Nets – Neil quote</li> </ul> <p>7.2. <b>Open Day Friday 9th September 2022</b></p> <ul style="list-style-type: none"> <li>Raffle to be held. Simone and Jodie to organise donations from local businesses. Simone to do a roster of helpers for the day.</li> <li>Sausage sizzle in equine area (dependent on equine events going ahead and Clare will advise as soon as she is able to).</li> <li>Clare will put a notice in chronicle to encourage parents to assist with open day and call for donations.</li> <li>Simone to organise taking photos of P&amp;C donated items to school to display on open day.</li> </ul> <p>7.3. <b>P&amp;C Sponsored Year 11, 2023 Community Service Award</b></p> <ul style="list-style-type: none"> <li>Simone sent draft to Clare to be distributed to year 10 students to apply from Friday 21<sup>st</sup> October 2022</li> </ul> <p>7.4. <b>WACCSO Conference.</b></p> <ul style="list-style-type: none"> <li>No interest from those parents present in attending.</li> </ul>	<p>Clare Roser</p> <p>Simone &amp; Jodie</p> <p>Clare Roser</p> <p>Simone</p>
<p><b>8. Next Meeting</b></p> <p>The next <b>General Meeting</b> will be held Friday 5<sup>th</sup> August 2022 at 2.30PM</p>	
<p><b>Meeting Closed:</b> 8.18 pm</p>	

**THIS IS A TRUE AND CORRECT COPY OF THE MEETING MINUTES**

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_