

WA College of Agriculture - Narrogin

College Board Meeting Minutes Friday 20th August, 2021

ITEM	DISCUSSION / ACTION
<p>1. Welcome and apologies</p>	<p>Present: Karen Agnew, Clare Roser, Prefects - Sammantha Perry and Riley McIlfree, Tim House, Nat Beer, Mark Pascoe, Frank Haydock, Mitch Wray, Kristy Banner, Dane Tulley, Mary Kittow</p> <p>Via Webex: Tresslyn Walmsley</p> <p>Apologies: Michelle May, Graeme Dawson, Graeme Mason (and resignation from Board as stated in email 19/08/21)</p> <p>Confirmation of Agenda - confirmed</p> <p>Additional agenda items – nil to note</p> <p>12.05pm – Clare welcomed the members and commenced the meeting as the Chairperson Karen was running late due to work commitments. Karen arrived at 12.30pm.</p>
<p>2. Disclosure of interests It is customary that members declare any potential conflict of interest.</p>	<p>Nil reported.</p>
<p>3. Minutes of previous meeting</p>	<p>The Chairperson, Karen Agnew presented to the Board members the minutes from the meeting held on 4th June, 2021 for approval.</p> <p>Moved that the minutes of the previous meeting as complete and accurate: Tim House</p> <p>Seconded: Frank Haydock</p> <p>Carried</p>
<p>Business arising</p>	<p>The refurbishment of the weights gym equipment in the College gymnasium will be installed at the College on Friday 3rd September by Lindsay from Sportspower.</p> <p>Tim enquired if there is a Service Agreement with Sportspower for the maintenance of this equipment. Clare explained it is a verbal understanding with Sportspower and as they are a local business this will be honoured in good faith.</p>

ITEM	DISCUSSION / ACTION
<p>4. Correspondence</p>	<p>9/06/21 – Email sent to Board members with the Care and Support Policy attached as discussed at the meeting on 4th June.</p> <p>23/06/21 – Email sent to Board members with the minutes from the previous meeting held on 4th June.</p> <p>29/06/21 – Email sent to Board members with information regarding the WA Education Awards nominations.</p> <p>13/08/21 – Email sent to Board members with the agenda for the meeting on 20th August with the documents for reading prior to the meeting being: Mental Health and Case Management Policy, Social-Emotional Learning Policy, Behaviour Support Policy, College Good Standing Policy, Road Safety Policy.</p> <p>16/08/21 – Email received from Michelle May to convey her apologies for being unable to attend the Board meeting on 20th August.</p> <p>19/08/21 – Emails from Graeme Mason resigning from his position on the Board as Past parent representative 2021.</p> <p>20/08/21 – Emails from Graeme Dawson sending an apology for this meeting and email from Tresslyn Walmsley asking to attend meeting via Webex.</p>
<p>5. Updated College Plans – Clare R</p>	<p>Since the previous Board meeting (4th June) Clare and Christo have continued their work on the 10 'Pillars' to form the College's Care and Support Policy.</p> <p>On the 13th August the following policies were emailed to the Board members; Mental Health and Case Management, Social-Emotional Learning, Behaviour Support, College Good Standing and Road Safety.</p> <p>Christo explained the Social-Emotional Learning Policy outlines the College's social-emotional learning programs and how they are implemented within the College's context. The College has committed for the next three years to providing the Wellbeing Days where students take part in the Tomorrow Man and Tomorrow Woman program.</p> <p>Within the Social-Emotional Learning Policy is the Response to Intervention (RTI) Model for Mental Health and Wellbeing. The RTI is divided into four Tiers being: Tier 1 - Whole School Initiatives Tier 2 - Group Programs Tier 3 - Internal, Individualised Support Tier 4 - Referral to External Agency</p>

ITEM	DISCUSSION / ACTION
<p>5. Updated College Plans - Clare, cont'd</p>	<p>In the Tier 2, an example of some of the College programs is: Year 10 - Keys4Life Year 11 - Defensive Driving Lessons, Bstreetsmart Year 12 - Attending the Prevention of Alcohol Related Trauma in Youth (P.A.R.T.Y.)</p> <p>Christo explained the Mental Health and Case Management Policy outlines the College's commitment to the mental health of our students and looks at the policies that underpin our case management of students who require targeted support.</p> <p>The third policy, Road Safety offers a variety of educative opportunities to model, teach and practice a safe driving mindset and the skills to support this. The College acknowledges that other policies, such as our Drug Education Guidelines, connect to and support the education of students regarding road safety. For a school to include good road safety within its scope the school needs to include the learning opportunities for students with examples being: Year 10 - Keys4Life Year 11 - Bstreetsmart Year 12 - P.A.R.T.Y. (Prevention of Alcohol Related Trauma in Youth). Competencies modules for Certificate II in Agriculture require students to demonstrate they have obtained the required driving skills to gain this qualification before they graduate from the College.</p> <p><u>Action:</u> At the next Board meeting Christo will provide information regarding the Whole School Literacy Policy which is currently being updated. The evidence demonstrating that the current Whole School Literacy Policy is working is from the data gathered. Some of the Year 11 students have doubled their Literacy results since commencing at the College and some of the Year 12 students have tripled their results. It is envisaged the policy will not have many changes as the current guidelines are proving adequate for our student requirements.</p> <p><u>Action:</u> At the next Board meeting Clare will present to the Board the Behaviour Support Policy and the Good Standing Policy.</p> <p>Claire explained the Colleges' Wellbeing Focus with these updated policies is to focus on the positives, rewarding students for doing what is expected rather than just punishing when expectations are not met. This teaches self-discipline and skills which are practical to real-life. Staff at the College take a positive angle, every misbehaviour has a learning opportunity for the student. Teaching towards more of what we <i>want to see</i>. Our core business is to teach what we <i>want to see</i>.</p>

ITEM	DISCUSSION / ACTION
<p>5. Updated College Plans - Clare, cont'd</p>	<p>Staff have reviewed the Good Standing Policy model and it's terminology for during the day time and have created a separate policy for residence during residential time.</p> <p>The Good Standing Policy model for residential will cover what happens in the evening type of activities ie: town runs, Chicken Treat town runs, the Ball, Country Week etc. Clare explained if a student is involved in a sporting team, they may lose the privilege to spectate, however, they will still be allowed to play as it lets down the rest of the team if that player is removed reducing team member numbers on the field etc.</p> <p>Students also benefit from "running off" energy which can assist with behavioural concerns.</p> <p>Mitch stated it is beneficial when parents support the College with ensuring these types of privileges are not available when the student is at home and still ensure they actually support their fellow team members if playing a team sport.</p> <p>Frank enquired if the loss of residential privileges would also carry through to the weekend time slots and affect trips ie: Perth shopping trips etc? Further discussions will be held and the final Good Standing Policy residential model will be completed when Heather Rae, Residential Manager returns from leave.</p> <p>Mitch provided positive feedback for the efforts that had been made having succinct management communications so staff understand what has happened with students during the day timetable structure and residential after class times.</p> <p>As part of the focus on recognising those students who are consistently following the College Code of Conduct guidelines, the College has revamped its reward systems. The Blue slip system has been replaced with 'Goldies' and the idea is that staff from across the campus can recognise appropriate student behaviour on a more frequent basis and use these opportunities to reinforce the College expectations of Personal Excellence, Unity, Respect and Responsibility. Students will receive a reward once they reach 25, 50, 100, 200 and 500 'Goldies'. Each fortnight in the College Chronicle there will be a list of students who have reached the targets so parents will be aware and can celebrate with their son/daughter.</p> <p>The 'Goldies' will be given to students for positive behaviours during the day time and during residential time 'Dorm' tickets (green colour) will be given to students for positive behaviours. During residential time Dorm Captains will also have the opportunity to participate in giving students 'Dorm' tickets for positive behaviours.</p>

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<p>5. Updated College Plans - Clare, cont'd</p>	<p>Every Friday these 'Dorm' tickets will be counted and rewards for reaching set milestones will be given to eligible students. When a student achieves the required number of tickets they are rewarded as follows:</p> <table border="0"> <tr> <td>25 tickets</td> <td>-</td> <td>Ice-cream/Drink/Chocolate</td> </tr> <tr> <td>50 tickets</td> <td>-</td> <td>Free Dress Pass</td> </tr> <tr> <td>100 tickets</td> <td>-</td> <td>Table Service from Senior Staff</td> </tr> <tr> <td>200 tickets</td> <td>-</td> <td>Movie with My Mates</td> </tr> <tr> <td>500 tickets</td> <td>-</td> <td>Gift Voucher</td> </tr> </table> <p>When a student achieves 100, 200 and 500 tickets they will also receive a Bronze, Silver, Gold certificate.</p> <p>Mitch reported acknowledging the students positive behaviour with fast and frequent rewards is very beneficial for students and staff. Over the last three weeks trades staff have given out a total of 778 'Goldies'.</p> <p>Clare explained on Monday 19th July a Professional Development day was held and all staff worked together to develop the College's Care and Support Policy. When the final documents are ready they will be released to all parents. Staff "brainstormed" in their teams to create the model for what WACoA - Narrogin will look like, ie: What does respect look like at break and meals times, out in the community, in residence? Students will also be asked to say what they think these behaviours should look like to assist with completing these policies and documents. The comments from all "Stakeholders" will be compiled.</p> <p>Clare gave Board members a copy of the Positive Behaviour Matrix document. This document has been created to collate data for students in four separate behaviours being:</p> <ul style="list-style-type: none"> • Personal Excellence • Unity • Respect • Responsibility <p>Within the four separate behaviours it is divided into specific timeslots ie: All Times, Instructional Time, Break/Meal Time, Community, Residence.</p> <p>Clare confirmed this is the summary of the 'Pillars' that have been completed so far for the Care and Support Policy. The College will continue working towards completing the Sexual Health Plan, Physical Health Plans, Leadership Plan for students and staff to have all 10 'Pillars' finalised for the Care and Support Policy.</p>	25 tickets	-	Ice-cream/Drink/Chocolate	50 tickets	-	Free Dress Pass	100 tickets	-	Table Service from Senior Staff	200 tickets	-	Movie with My Mates	500 tickets	-	Gift Voucher
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<p>6. Positive Behaviour Support – Clare R.</p>	<p>This item was covered in previous agenda item.</p>
<p>7. Name of Day student group – Clare.</p>	<p>The College is working towards ensuring the Day students feel more part of the College by inviting them to participate in any of the after classes activities.</p> <p>Day students will have a Day Student Representative participate in attending meetings to complement the Dorm Captains representing students from the residential areas.</p> <p>Karen suggested connecting with the Indigenous community in Narrogin to diversify topics and ideas for the students. Karen has links in the community with the indigenous people and suggested we research the name for the land in this area the College occupies.</p> <p>Action: Karen will talk with the indigenous community and bring to the next Board meeting</p>
<p>8. In house staff recognition - Clare.</p>	<p>At the previous Board meeting (4th June) the WA Education Awards 2021 Celebrating Excellence was discussed. The two staff members to be nominated were Christo Argaret, Teacher with a Diverse Role and Tania Vogel, Education Assistant, Special Needs.</p> <p>For the nominations to be completed Clare emailed Board members 29/06/21 and asked for feedback, two responses were received. Detailed information was required to enter a quality application.</p> <p>The College will have an 'In house staff recognition' for Christo and Tania.</p> <p>Karen commented she has had two sons attend this College and the influence, support and help they received from both Christo and Tania was extremely beneficial to their development.</p> <p>Action: Clare will work with Mark for this 'In house staff recognition.'</p> <p><i>Mark Pascoe had to leave the meeting at 1.20pm.</i></p>
<p>9. National School Opinion Survey - Clare.</p>	<p>Every two years the College has to complete the National School Opinion Survey. This data is collected nationally and sent through to Parliament. This survey is really important to provide feedback on what is working well and what needs to be improved at the College. The collated feedback will be presented to the staff, the College Board and will also be reported to parents as part of our Annual Report for 2021. This data is also used to assist with our Public School Review and development of our 2022 - 2024 Business Plan.</p>

ITEM	DISCUSSION / ACTION
<p>9. National School Opinion Survey – Clare, cont'd.</p>	<p>The survey will have three questions and this will be sent to Year 12 students in Term 3. Parents and staff will have their survey sent through in Term 4.</p> <p>Action: Clare will notify the Board when these surveys results are being reviewed.</p>
<p>Prefect Report - Year 12, Sammantha, (Sam) Perry & Year 11, Riley McIlree.</p>	<p>Sam reported the College Ball will be held next Friday, 27th August at the Fremantle Sailing Club.</p> <p>The construction of the arbours used for the main entrance into the Ballroom are complete. The table placement and drink coasters are also nearly complete; each has the individual student names engraved on them so they can be kept as a memento of this special event. These decorations have been made by Mitch Wray, Head of Department Trades with the assistance of Sam and the Year 12 students.</p> <p>Mitch commented it is a real credit to Sam for all her work and co-ordination of these activities to ensure the Ball was a success for all students.</p> <p>Karen thanked and congratulated Sam on behalf of the Board and parents of the College. Karen asked how were the students feeling about the Ball? Sam confirmed the atmosphere amongst the students was of excitement. In total 137 people, including staff will be attending.</p> <p>Karen asked if the students had a preference for having the Ball held locally or in Perth?</p> <p>Sam reported students were more excited to have the Ball held in Perth however were also a bit stressed about navigating how they were going to get up to Perth and finding accommodation etc.</p> <p>Karen asked Sam as she will have attended two Balls, one held locally in 2020 and the second held in Perth this year if she could draw from these two different experiences and put the information in a letter to the Board. Sam confirmed she would write a letter.</p> <p>Action: Sam to write a letter to the Board after attending the Ball to report the advantages and disadvantages from these two different experiences.</p> <p>A discussion was held as to the location of where the Ball is held. Nat queried why was it not held in Bunbury instead of Fremantle. Mark reported about 20 years ago it was decided that the location of Perth was most central for all families who attended the College. The advantage of not having the Ball locally was it helped students experience a formal event out of their comfort zone and that in turn gave them the opportunity to learn a variety of extra skills.</p> <p>Riley reported the Year 12 students will be attending the Dowerin Field Day on Thursday 26th August. The Years 10 and 11 students will attend the Newdegate Field Day on Wednesday 1st September.</p>

ITEM	DISCUSSION / ACTION
<p>Prefect Report - Year 12, Sammantha, (Sam) Perry & Year 11, Riley McIlree</p>	<p>The Prefects reported the 'vibe' from the Year 12 students is they feel as though they are running out of energy at the moment.</p> <p>Karen reported as she has had two sons attend the College she has noticed it is different with her second son as he is 18 years old and is feeling like he has "itchy feet" and is very ready to graduate and commence the next phase in his life's journey.</p> <p>Mitch reported employers have sent information through to the College regarding jobs, traineeships, apprenticeships available. This information is communicated to the students via the daily Student Lunch Sheet and the fortnightly College Chronicle.</p> <p>Riley reported he is co-ordinating the Leavers clothing order for 2022 with the assistance of Mrs Dartnell, Residential Supervisor. They are currently sourcing a sample for the rugby jumper from Sportspower Narrogin. Riley confirmed if possible they will shop locally as long as pricing is reasonable and competitive with other suppliers.</p>
<p>10. Uniforms - Clare</p>	<p>All staff have concerns with the standard of some students uniforms as many clothing items are in a state of disrepair. The parents of Year 12 students are not expected to buy new uniforms at this late stage however some clothing items have become an occupational safety and health issue (OSH). Mitch has taken photos and sent them home to parents and this has not been effective.</p> <p>It was suggested that during residential time the staff could assist students by teaching them basic sewing skills to repair some uniform items.</p> <p>Nat suggested we ask former students to donate their uniform items so the College could use these for students to loan to get them through at this late stage of their time at the College. Karen also suggested emailing parents asking for any old second hand uniforms.</p> <p>Action: In the next edition of the College Chronicle Clare will include asking if anyone has any second hand uniforms they would like to donate to the College.</p> <p>Clare reported students are also wearing their shearing singlets underneath their class uniform shirts, singlet "ducktails" are hanging out. The situation with students wearing "hoodies" has improved however some students have reported they were still waiting to receive their uniform jumper orders. The wearing of hoodies was also an OSH issue.</p>

ITEM	DISCUSSION / ACTION
<p>10. Uniforms – Clare, cont'd</p>	<p>Mark and Mitch commented the uniform standard was causing issues especially when taking students offsite to events ie: Woolorama, Dowerin and Newdegate Field Days, RAC Bstreetsmart etc. The latest hair style trend for some students is to grow a "skullet", similar to the mullet style from the 1980's.</p> <p>In the College Operating Procedures 2021 document on page 9 it states: <i>In general, hair styles that are clearly self-cut, unprofessional, untidy or not reflecting a positive image of the College are not permitted. Students are not permitted to cut each other's or their own hair at the College. In the event of a dispute, the College Senior Staff will make a judgement about a particular hair style's suitability. Students with an unacceptable hair style will be expected to rectify their hair to meet acceptable standards. Until the hair style is deemed suitable, the student will be excluded from representing the College on non-essential College excursions/activities.</i></p> <p><i>Students that choose to shave their heads or have a haircut that is less than a number two will be excluded from representing the College on any official College function, including all trips and tours and College sporting events. Any deposits or fees paid for excursions will be forfeited. Shave heads or baldness for medical reasons will be excused.</i></p> <p><i>Hair is to be clean and well groomed. Long hair (shoulder length) must be tied back when in a workshop or on farm, as per occupational safety and health standards.</i></p> <p>Nat stated at the student's enrolment at the College they and their parents do sign off an "Education and Training Contract" document which clearly states in point 4 of the 7 points; <i>I will speak and act in a courteous and respectful manner and follow all senior staff endorsed rules whilst a member of the College community whilst on and off campus.</i></p> <p>Mark commented that the Board is the first area of support for College standards and policy guidelines. It would be helpful for College staff to confirm to parents the Board supports the uniform requirements.</p> <p>Clare confirmed as we are a Public School, the Department of Education (DET) policy states students are required to be 'neat and tidy,' it does not actually state students cannot have skullet or mullet hair styles. It can only take one parent to point out this DET policy guideline and our College will have to accept this fact.</p>

ITEM	DISCUSSION / ACTION
<p>10. Uniforms – Clare, cont'd</p>	<p>Nat did point out while students are attending their Work Place Learning (WPL) placements they will be required to have their hair a certain way ie: working in a kitchen (assisting Chef) the students will be required to have their hair back in a net etc. Mitch commented all students whilst in trades section are made to tie back their hair to comply with OSH policy guidelines.</p> <p>Clare suggested we display photos on walls of recommended appropriate hair styles to give students a visual idea of what their hair is required to be in order to comply with OSH and College Code of Conduct policies.</p> <p>After a general discussion was held it was decided the College, with the support of the Board will work with students and parents to raise the standard of the uniform.</p> <p>Action: Specific uniform photos will be included in the 2022 College Operating Procedures documentation to assist all parents and students to see what the correct uniform actually looks like. Stipulating black polishable shoes etc.</p> <p>Tresslyn suggested to demonstrate support from the Board it could be helpful for the Board to include a written article after each meeting in the College Chronicle. Photos of correct uniform would be helpful. This article can include what the Board has discussed and how we want the school to meet its standard.</p> <p>Mitch suggested the College needs to put aside a lot of little behaviours. It would be a good idea over the next two weeks to target uniforms. The next type of behaviour that could then be targeted would be for staff to focus on students using their manners.</p> <p>Motion: The Board is in agreeance with supporting the College to encourage all students and parents to comply with the uniform requirements.</p> <p>All in favour</p> <p>Carried</p>

ITEM	DISCUSSION / ACTION
<p>11. Principal's report Q & A - Clare, <i>cont'd</i></p>	<p>Clare reported the Student Services Team have been working closely with our student leaders to prioritise improvement to the College resources. The College Finance Committee has approved the refurbishment of the weights gym, replacement of goal posts on the bottom oval, replacement of netting on the cricket nets, construction of a BMX track and storage facilities and purchase of E-Sports equipment gaming consoles and PC's for use on the big screen and Club. The College has committed \$40,000 to complete the Buttfield dorm upgrade and planning is underway to construct a cross country / walking track.</p> <p>Several Student Clubs are in the process of being formed. This has been driven by the students and supported by staff. To date there will be a Gym Club supported by staff member Russell Gooley, BMX Club supported by Stephen Madson and Christo Argæet, E-Sports Academy supported by Cameron Galsworthy. Depending on student interest and staff availability the College will also look at creating an Equine Club. Clare commented the College is endeavouring to cater for all students.</p> <p>A group of students have taken on the construction of the BMX track. A new sea container has been purchased for these students to safely store their equipment. Clare complimented these students on taking ownership of jobs, creating their own rules. Christo has assisted these students with developing their own rules and membership guidelines.</p> <p>The E-Sports Academy is to cater for students who are not particularly interested in traditional sports ie: football, basketball etc. Electronic Sports, commonly known as E-Sports, is a form of competition using video games with a wide range of leagues depending on the video game and context. The College has purchased the Farming Simulator League game licences. Farming Simulator is about working together as a team to develop strategies to overcome the opposition and being able to adapt on the run. Participants have 15 minutes to complete farming related tasks.</p> <p>There have been multiple trips completed to Escape Portal, Cannington. These were on Saturday 19th June and Friday 30th July.</p> <p>We will commence slowly and develop our capability to compete in tournaments with other schools. We will also show the students how to look after themselves whilst gaming, working together as a team, how to communicate and other topics that are relevant. As a taster and to provide a lunchtime activity for all students, Mario Kart has been purchased and setup. A lunchtime competition will be setup shortly.</p>

ITEM	DISCUSSION / ACTION
<p>11. Principal's report Q & A - Clare, <i>cont'd</i></p>	<p>Clare explained the College is not permitted to have students riding motorbikes or form a Motorbike Club as we do not have an accredited instructor. WACoA - Harvey are able to provide this option to it's students as it has a staff member who is a qualified instructor.</p> <p>The student numbers for 2022 are in the process of being finalised. There are 16 students still to be interviewed this term. There are a lot more applications than we have places for and as a result some applicants will be put on a waitlist.</p> <p>The College is looking at potentially having 145 students in 2022. At this stage there will be 14 day students. In residence we have eight male student beds available and nine female student beds available.</p> <p>The College has also received applications for every year up to 2026. Clare confirmed the College is in a fantastic position.</p> <p>Clare explained the College has considered increasing its students placement up to 160 students. We have to make sure we do not overload trades classes as 16 students is a good number in each section. Another complication with increasing student numbers would be the requirement for some students to attend as a day student and board in the Narrogin Residential College in town. There are also considerable after hours staffing supervising issues around this type of student enrolment. More research is needed for this type of enrolment to be possible and this will not be possible in time for the 2022 year.</p> <p>Nat enquired if we may lose some students at the start of the new year? Each year some students do change their plans over the holiday break however this makes it possible for students on the waiting list to be given the opportunity to attend.</p> <p>The College Chef position vacancy is a work in progress. Karen asked Sam and Riley about the College food standards. Sam and Riley both commented there is room for improvement.</p> <p>In 2022 the College is going to change one of the subjects on our scope. Materials Design and Technology (MD&T) will be changed to Physical Education. Only the Year 12 students in 2022 will be able to finish off the MD&T course in 2022. Originally the MD&T course was going to be considered for a possible ATAR subject however time constraints have made it difficult to be able to allocate the required use of resources and completion of the practical components. The benefits for offering the Phys Ed subject will ensure students are moving during the day, be part of their wellbeing, preparation in the lead up Country Week etc. and can be followed with their sports after school.</p>

ITEM	DISCUSSION / ACTION
<p>11. Principal's report Q & A - Clare, <i>cont'd</i></p>	<p>Karen questioned will students going into the MD&T trades after school be disadvantaged? Mitch confirmed they would not be as prior to the College running this course our students were already being sought after by the various trades industries businesses.</p> <p>During residential time playing music is also available to students if they choose to use the guitars provided from the duty room.</p> <p>A survey link was emailed to all parents on 6th August regarding the possible rescheduling of the Country Week program. Mitch has attended meetings in Perth regarding Country Week being rescheduled and the general consensus was it would be too difficult to attempt to hold this event at a later date this year. It would not be possible for Year 12 students to attend and they are the main group to be considered as this is their last year. It was also suggested the event be held in other locations eg: Albany, Bunbury with sports divided up and played in separate locations. Mitch confirmed unfortunately it is not possible due to staffing and the logistics of transporting the numbers of students required. At times students may be asked to support and play more than one sport ie: a football player may fill in for the volleyball team etc. These types of scenarios would be difficult to cater to.</p> <p>Mitch reported for three weeks during this term Craig Natress, Prac Teacher has been onsite completing his practical component of his Teaching degree. Craig has fitted in very well into the trades team. Craig is moving to Narrogin and is currently working in Katanning as a Vocational Trainer and is a Boiler Maker by Trade. Craig is due to finish his Bachelor of Education degree by June 2022. Mitch is hoping Craig will come back next year to complete the last of his 10 week prac. Mitch stated it is very hard to find qualified trades staff with all the required qualifications. The current Metals teacher, John Ryan will retire in June 2022 and his position will then be advertised.</p> <p>Nat queried about the College school day timetable for next Friday as the Ball is being held that evening. Clare confirmed it is a DET policy requirement a normal timetable must be scheduled to cater for students who may not be attending the Ball. A staff school development day is also not permitted for that day either. The College will adjust our class requirements as necessary depending on student numbers.</p> <p>The Parent / Staff interviews will be held on Thursday, 26th August, 2 - 4pm. The P & C meeting is scheduled for 1.30pm on Friday.</p> <p>Meeting closed at 1.50pm</p>

ITEM	DISCUSSION / ACTION
Next meeting	Friday 19 th November, 12noon At the next meeting the College Fees and Charges for 2022 will be presented to the Board for endorsing.

This is a true and correct copy of the meeting minutes

SIGNED: _____ SIGNED: _____