



WESTERN AUSTRALIAN  
COLLEGE of AGRICULTURE  
Narrogin

Parent & Citizens (P & C) Committee  
Meeting held at Meeting Room at NAC  
AGM – 25/04/2017 MINUTES

**PRESENT:** Kevin Lansdell, Simone Lansdell (recorder), Steve Watt, Cindy Paice, Jenene Wasley, Liz Leusciatti, Renae Dawson, Sarah Mitchell, Robert Temby

**APOLOGIES:** Sharon Ward, Doug Wasley, Vanessa McLeod

**MEETING OPENED:** 2.03pm

**1.0 MINUTES**

**1.1** Confirmation of minutes of the previous AGM held Thursday 24 March 2016 be accepted.

*Moved: **Cindy Paice**                      Seconded: **Liz Leusciatti**                      CARRIED*

**2.0 BUSINESS ARISING:** nil

**3.0 CORRESPONDENCE:** nil

**4.0 REPORTS**

**4.1 Presidents Report:** *tabled, as presented by Kevin Lansdell*

**4.2 Treasurer:** Presentation of financial statement for 2016 year by Liz Leusciatti. This is yet to be audited. Liz will endeavour to get this done this week and sent to the school administration.

*Moved: **Liz Leusciatti**                      Seconded: **Cindy Paice**                      CARRIED*

**4.3 Principal's Report:** Stephen Watt previous report was presented 7/4/2017. Nothing further to add given term is yet to commence.

**5.0 Election of Office Bearers 2017:** Kevin Lansdell (current president) handed over to Stephen Watt to call for nominations. If there is more than one nomination for a position, a vote will be held to determine office bearer. Once positions are elected, president is to chair remainder of meeting. Consideration was given if positions were to be a one or two year term. Discussion resolved to continue with yearly appointments. Stephen Watt declared all positions to be vacant.

**5.1 Office Bearers:**

**President:**

**Kevin Lansdell** was nominated by **Cindy Paice**, seconded by **Jenene Wasley – Kevin Lansdell** accepted the nomination. There being no further nominations, **Kevin Lansdell** was elected President.

**Vice President:**

**Doug Wasley** was nominated by **Jenene Wasley**, seconded by **Cindy Paice – Doug Wasley** was contacted via telephone during the meeting to confirm that he accepted the nomination. There being no further nominations, **Doug Wasley** was elected Vice President.

**Treasurer:**

**Liz Leusciatti** was nominated by **Simone Lansdell**, seconded by **Cindy Paice – Liz Leusciatti** accepted the nomination. There being no further nominations, **Liz Leusciatti** was elected Treasurer.

**Secretary:**

**Simone Lansdell** was nominated by **Jenene Wasley**, seconded by **Renae Dawson – Simone Lansdell** accepted the nomination. There being no further nominations, **Simone Lansdell** was elected Secretary. Simone made note that she was aware of potential conflict of interest with husband Kevin serving as president and would be happy to hand the role over to another member into the future.



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**5.2 Executive committee members not less than three positions)**

**Cindy Paice** was nominated by **Simone Lansdell** seconded by **Jenene Wasley**.

**Jenene Wasley** was nominated by **Simone Lansdell**, seconded by **Rena Dawson**.

**Rena Dawson** was nominated by **Simone Lansdell**, seconded by **Cindy Paice**

**Robert Temby** was nominated by **Cindy Paice**, seconded by **Liz Leusciatti**.

All accepted their nominations and there being no further nominations were all elected as Executive Members.

Meeting chair was handed back to Kevin Lansdell

**6.0 APPOINTMENTS**

**6.1 Appointment of Auditor**

Motion to appointment NAB Kojonup, Mateo Libera as auditor for 2017 financials.

Moved: **Liz Leusciatti**

Seconded: **Cindy Paice**

CARRIED

**6.2 Delegates to WACSSO Conference 19/20<sup>th</sup> August 2017** Registrations close 21/07/2017. As an affiliated P&C we are entitled to one complimentary delegate – for any parent interested in representing our P&C. To remain an agenda item for next meeting.

**6.3 Bank Account Signatories:**

Motion to change signatories on bank account held at ANZ bank to the following members:

President: *Kevin Lansdell*

Vice President: *Doug Wasley*

Secretary: *Simone Lansdell*

Treasurer: *Liz Leusciatti*

Moved: **Cindy Paice**

Seconded: **Jenene Wasley**

CARRIED

**7.0 GENERAL BUSINESS**

**7.1 2017 P&C Priorities** – Steve Watt to bring ideas and costings of what might be required within the school to next meeting

**7.2 2017 P&C Activities**

(a) School Ball Co-ordinator for parent dinner to be decided at next meeting.

(b) Open Day Fundraiser/Raffle Co-ordinator to be decided at next meeting.

**8.0 NEXT MEETING:** (one per term) Monday 5<sup>th</sup> June @ 2.00pm

**9.0 MEETING CLOSED:** 2.30pm

THIS IS A TRUE AND CORRECT COPY OF THE MEETING MINUTES

Signed: \_\_\_\_\_

Date: \_\_\_\_\_