

Meeting commenced at 2.07pm

Present:

Kevin Lansdell (Chair), Simone Lansdell (recorder), Stephen Watt (Principal), Renae Dawson, Graeme Dawson, Sandra Wheatley, Renae Martin, Bronwyn Bradshaw, Jenene Wasley, Richard Climas, Lindy Climas, Cindy Paice, Mike Green, Stephen Madson (Farm Manager)

Apologies:

Doug Wasley

1. Amendments to the Previous Minutes

No amendments required

2. Previous Minutes:

‘That the P & C meeting minutes of the 22 September 2017 as presented be accepted as a true and correct record.’
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Moved: Jenene Wasley	Seconded: Renae Dawson	Carried
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3. Business Arising from Previous Minutes:

22/09/2017 7 c) Careers day for Students.

Steve explained that the Careers day merged into the Open Day when Rural Skills Australia ceased funding the event. Steve noted the idea of considering some sort of career focused event in the future. Steve also commented that in English, students would be completing practical components such as CVs aligning more with a vocational pathway.

4. Correspondence:

Correspondence In:

- (i) ANZ Bank Statement – November 2017
- (ii) P&C Voice Magazine 24/10/2017 Vol 23 No4
- (iii) P&C Voice newsletter 12/12/2017

Correspondence Out:

- (iv) Emails rescheduling meeting for start of 2018
- (v) Thank you letters from Open Day sent
 - Farmworks Narrogin
 - Home Hardware
 - J&D Lifestyles Home & Gift
 - Maxwell’s Pharmacy



WESTERN AUSTRALIAN
COLLEGE of AGRICULTURE
Narrogin

Parent & Citizens (P & C) Association
Meeting held at Meeting Room at NAC
31/01/2018 MINUTES

- Narrogin Newsagency
- Perkins Machinery
- Rambling Rose
- Sportspower
- Steelos

‘Inwards correspondence received and outwards endorsed’		
Moved: Simone Lansdell	Seconded: Cindy Paice	Carried

5. **Treasurer’s Report:** prepared by Liz Leusciatti (Tabled and attached)
- \$3862.01 in account
 - Still to come into account is P&C levy from 2017 which Liz is pursuing

‘Financial report be endorsed’		
Moved: Liz Leusciatti	Seconded: Renaë Dawson	Carried

6. **Principal’s Report – presented by Stephen Watt**

Copy of report attached to these minutes.

Steve Madson, Farm Manager spoke to the P&C advising that existing students would be transitioning from the old training package to the new training package aligning with teach out requirements. Some students will therefore be obtaining credits for recognition of units of competency that have previously been completed under the old training package. Any questions, please speak with Steve. Steve also advised that the working with the Agricultural Advisory Committee, the school was looking into purchasing a merino sheep flock, this being a point of difference between what WACOA Narrogin offers compared to other agricultural colleges. Purchasing a flock would mean taking advantage of genetics that have been gained over many years. The wool market is currently gaining good returns.

7. **General Business**

- a) **Loss of 20% of funds from the Agricultural Education Provisions Trust Fund, from 2019.** This will have an impact on the school budgeting. Steve informed the P&C that currently 40% of farm revenue goes into the Trust account. The Combined Agricultural Advisory Committee (CAAC) distributes money back to the schools for purchase of farm machinery and the like. Currently, the CWA have released a media statement intending to hold a rally protesting cuts to rural education. Discussion followed and decision was made for P&C to send an invitation to Minister for Education, Sue Ellery inviting her to attend the school and explain how the proposed cut would impact on our school. Simone to draft a letter.

- b) **School Ball Parent Dinner**- Friday 13th April 2018. Earlier this year to get the event out of the way. Sandra Wheatley volunteered to take on organising the parent dinner at The Esplanade, Fremantle. Hoping to get a similar deal to last year.

'That the P & C allocate funds of \$1000.00 towards the school ball to be held 13th April 2018.'

Moved: Sandra Wheatley	Seconded: Cindy Paice	Carried
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- c) **Priorities List**- Next meeting allocate P&C funds as required. We will have a better idea of exactly how much money we have.
- d) **Student Activities**- It was suggested that parents are informed in advance of planned weekend residence activities to encourage students to attend. Staff do put a lot of time and effort into planning of these activities. Having notice in advance in the Chronicle will enable better planning for families. In addition to residence activities, students have the opportunity to put themselves forward and participate in cattle/sheep teams.
- e) **Teleconference for future P&C meetings**. This may enable more parent participation in meetings given the diverse range of places that we all hail from.
- f) **Constitution, Association rules** - Does our constitution require to be updated? Does WACSSO have a template? Liz Leusciatti volunteered to look into this.
- g) **Defensive driver training**. Discussed that we paid money to the school in 2017 and the training was not carried out for 2017 year 11 students. This will be used for 2018 Year 12 students.
- h) **Clothes lines** – Question of clothes lines being in closer vicinity of dorms for students to hang clothes rather than excessive use of clothes dryers. Steve said that he believes there are some clotheslines to be attached to walls yet to be put up. He will investigate further.

Next P & C Meeting: AGM 2 March 2018 at 11.00am
Meeting closed at: 3.05pm



ACTIONABLE ITEMS

Item No.	Item Description	Action	Person Responsible	Action Date or No Further Action
31/01/18 7 a)	Agricultural Education Provisions Trust Fund Cuts	Simone to write letter	Simone Lansdell	ASAP
31/01/18 7 b)	School Ball Parent Dinner	organise parent dinner	Sandra Wheatley	Before next meeting
31/01/18 7 d)	Student activities	Liaise with staff to gather residence activities and post in Chronicle	Steve Watt	Before next meeting
31/01/18 7 e)	P&C Teleconference	Arrange teleconference	Steve Watt	Next meeting
31/01/18 7 f)	Constitution	Are changes required?	Liz Leusciatti	Next meeting
31/01/18 7 h)	Clothes lines	Are there clotheslines? Can they put up?	Steve Watt	Next meeting

THIS IS A TRUE AND CORRECT COPY OF THE MEETING MINUTES

Signed: _____

Date: _____

Principal's report term 1 2018

Steve's general philosophy

- Consistency- systems and expectations are efficient , logical, understood and applied by all
- Transparency- decisions and processes are accountable, defensible and ethical
- Opportunity- for students to learn and improve themselves

Staffing

Assistant Farm Manager- Graham Lymbery acting until April- advertise term 1

Head of Trades- Mitchell Wray acting first semester 1-advertise term 2

Head of class- Gayelle Quartermaine returns 2 days per week to share role with Sarjit Manez.

Vocational Trainer Constructions- Mark Batt- semester 1- advertise term 2

Ag teacher Amy Corsini

Student numbers

Year 10- 33

Year 11- 51 (33 old 18 new)

Year 12- 42 (40 old 2 new)

Total - 126

44 female (35%) 82 male (65%)

110 boarding 16 day

4 year 10's left at end of 2017- 1 returned to normal school as didn't want to board, 1 returned to repeat year 10 at normal school, 2 left for apprenticeships (auto mechanics and diesel mechanics)

6 year 11's left at end of 2017- 5 to apprenticeships (welding, metal fab, auto electrics, small engines, diesel mechanics, 1 to farm employment)

Student issues

Activities this term

Wagin Woolorama

Harvey intercollege sports carnival

Short course week- year 11

Defensive driving course- 12's and 11's

Ball

Two closed weekends

External groups using the college

Narrogin Invitational Bull sale

Classroom

Connect- continue to implement in class and Trades- students and parents can access from home

WACE exams ATAR students

Class staff available after school Tuesday for tutoring

Library and computers open each evening for prep

Material Design and Technology added to the class program for year 11 General stream students. Materials D&T will provide additional choice and greater opportunity for C grades. Significant synergies with Trades program and will be taught by Trades staff. Students will select two subjects from Animals, Plants and Materials D&T.

Cert II Furnishing pathways- introduced 2017 and first 12's to finish this year.

Farm

Still want to develop small grow out piggery- will aim to progress this year

Continue construction of new horse pens

Machinery Trust allocations \$94,000 for a telehandler, \$50,000 for a dual cab light truck to purchase

Recent purchase of 670 merino ewe lambs of superior breeding to undertake major overhaul of our merino sheep enterprise. Selling equivalent number of existing ewes. Ultimate aim of circa 1100 merino ewes self-replacing flock.

Reintroducing training cattle for shows- led steer as well as trade cattle competitions

Machinery/hay shed and extension to farm workshop ideally proceed this term

Shearer and wool handling training this term- AWI and college funding

Trades

Various building projects around residence- outdoor table/seats, decking at oak tree

Afterhours workshops open Tues and Wed

Trades theory support on Tuesday and Wednesday afternoon for those students behind in their theory

Trades advisory group needs progressing

Continuing work to improve focus on competency signoff, use of workshops and enhanced student projects

Infrastructure

Planning for glasshouse for class trials etc

Consultants engaged 2017 to develop refurbishment plan for kitchen- major works required, report complete and seeking support from Central Office for funds. Estimated approx. \$400,000 unlikely to achieve. New report commissioned to look at food safety issues.

Conversion of Shugg dorm to develop new learning spaces- architects have been engaged to design and cost the conversion given the work requires a building permit.

Bottom oval renovation-reseeding to kikuyu when weather cools. Reticulation will be via a travelling irrigator rather than pop-ups.

Various sheds need progressing- chemical, gardeners, machinery, farm workshop extension

Residence

Lots of afterhours activities- Trades workshop open Tuesday and Wednesday, computers and staff available every prep, Class staff available after school Tuesday to assist, motorbikes after school Tues and Thurs.

Guitar lessons Thursday evening

Three basketball teams in town competition

Allocating groups of students to staff members to provide closer care

General issues

College finances- Currently finances largely sustainable for staffing level and number of students.

Approximately \$230,000 as a permanent reduction due to Student Centred Funding .

Agriculture Directorate in Central Office undergoing major change- no longer a Director Ag Ed.

Awaiting notification of new structure.

Reporting term 1

Interim report by Easter and parent/teacher interviews at end of term

Student recruitment

Not yet commenced

Planning for 2019

Narrogin Agriculture College P & C Association

Financial Report

31st January 2018

Opening balance as a 31st October 2017 **3862.01**

Income

0.00

Expenditure

0.00

Bank Reconciliation

Balance as 31st January 2018 **3862.01**