

**WA College of Agriculture – Narrogin**  
**P & C Meeting Minutes**  
**Friday 24 June 2016**

Meeting commenced at 1.09 pm.

**Present:**

Robert Leusciatti, Liz Leusciatti, Kevin Lansdell, Simone Lansdell, Sharon Ward, Cindy Paice, Mark Pascoe and Kim Smith.

**Apologies:**

Suzanne Rayner and Stephen Watt

**1. Amendments to the Previous Minutes**  
No amendments required

**2. Previous Minutes:**

That the P & C meeting minutes of the 14 March 2016 as presented be accepted as a true and correct record.

*Moved: Simone Lansdell*

*Seconded: Cindy Paice*

*CARRIED*

**3. Business Arising from Previous Minutes:**

● **Fundraising Activities and Wish List 2015**

Mark Pascoe still looking into the cost and purchase of a new Portable Radio Transmitter System. Approved up to \$1,000.00 as per minutes of the Ordinary Meeting of 19 June 2015.

● **CBH Overloads for 2016**

CBH will not allocate overloads to an organisation directly however the P & C can apply for sponsorship from these funds.

● **School Ball dinner**

The School Ball dinner for parents did go ahead and was a success. It was great for parents to mix and mingle. From the school's perspective it was a success. Positive feedback from the students. The College is happy to return to the venue in 2017 as it was reasonably priced.

● **College Sports Uniforms**

One hockey team is now complete with a set of singlets. The College is still pursuing a second uniform.

● **Defensive Driver Training**

Training has been scheduled for the 12<sup>th</sup> and 16<sup>th</sup> of September for year 11 students. Costs to be finalised closer to the date. With some proceeds being funded by Newmont Mining the P & C may be asked to again assist with payment of \$2,000.00.

● **Motorbike Track**

Track has been mapped out and students have been busy cleaning it up. Bikes are expected back in Term 3. Parents and students will need to sign a disclaimer for use at the track.

#### 4. **Correspondence:**

##### **Correspondence In:**

- WACSSO (The Western Australian Council of Stat School Organisations Incorporated) forwarded an invoice and request for nominations of WACSSO committee.
- ANZ Bank Statements; and
- Invitation to WACSSO Annual Conference

##### **Correspondence Out:**

- Email to parents regarding College Ball parent dinner.

*Moved: Sharon Ward*

*Seconded: Kevin Lansdell*

*CARRIED*

#### 5. **Treasurer's Report:**

Financial Report presented by Liz Leusciatti.

*Moved: Cindy Paice*

*Seconded: Sharon Ward*

*CARRIED*

#### 6. **Agenda:**

No Agenda Items were submitted prior to the meeting

#### 7. **Principal's Report – presented by Mark Pascoe in Stephen Watt's absence**

##### **a) Staffing**

Karen Gow has issued her resignation after six years of service to the College. The Government have agreed to fund a chaplain with the College for a further two years however YouthCare have not yet signed their agreement with them. As it will be a long process to employ a new chaplain, the College will be employing the services of Marty Vause and Jenny Pollard in the interim (both currently also servicing Narrogin Senior High School). Jenny will be available every Thursday and Marty will attend every second Monday. The College will be pursuing financial options including what assistance maybe available to employ a male and female chaplain on a more regular basis.

##### **b) Reports**

Paper reports for Semester 1 2016 will be issued by the end of week 10. All will be posted. The College ask any teacher who has requested a meeting with parents to please arrange. Staff meetings will be held in September.

##### **c) Projects**

A portico shelter has been added to the outside of the duty room. The College weights gear is being moved to the revamped gym. Another shed is currently being cleaned out and set up for the storing of student motorbikes in readiness for their return in Term 3. General farm tidying up is being completed.

##### **d) Staff Changes**

Mr Cervoj has taken up a full time position closer to his home and has resigned from his part time position with the College. The position of Residential Manager has been appointed to Heather Rae who has extensive experience from Harvey College of Agriculture. Thank you to Frank Haydock for his role as Acting Residential Manager for the last six months. Several other positions will now be advertised as the Department has now lifted its freeze. There is currently no relief staff either however this will now be advertised.

**e) Mind Matters Survey**

Survey was completed by parents and as a result mental health and wellbeing was seen as the most important issue. Those surveyed want more communication about the processes and what is available. Mark will put the results together and look at commencing a program in Term 4.

**8. General Business**

**a) Clothes Lines**

Students (via a committee member) queried the prospect of getting clothes lines closer to the wash rooms. College is looking into this.

**b) Kitchen**

Students (via a committee member) also queried who will be replacing the Chef. This is now being advertised.

**c) Open Day**

P & C will look at holding a raffle and/or having a stand at the Open Day. Sharon Ward and Simone Lansdell to look into a raffle/money board.

**d) Tasmaina Trip**

Trip is still being planned with 30 students and five staff booked to attend.

Next P & C Meeting will be held on Monday 29 August at 2.30 pm in the College Staff Room.

Meeting closed at 2.16 pm

THIS IS A TRUE AND CORRECT COPY OF THE MEETING MINUTES

Signed: \_\_\_\_\_

Date: \_\_\_\_\_