

Meeting commenced at 11.04 am

Present:

Kevin Lansdell (Chair), Simone Lansdell (recorder), Jenene Wasley, Cindy Paice, Sarah Mitchell, Renae Dawson, Robert Temby, Cheryl Toovey

Apologies:

Steve Watt (LSL), Doug Wasley, Liz Leusciatti, Rachelle Drage

1. Amendments to the Previous Minutes

No amendments required

2. Previous Minutes:

‘That the P & C meeting minutes of the 17 July 2017 as presented be accepted as a true and correct record.’		
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Moved: Simone Lansdell	Seconded: Renae Dawson	Carried
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3. Business Arising from Previous Minutes:

nil

4. Correspondence:

Correspondence In:

(i) ANZ Bank Statement



(ii) P&C Voice Magazine 7/8/2017



(iii) College Ball –

- i. Sandra Wheatley emailed Administration and Simone requesting photo of parent dinner to go into Chronicle
- ii. **Atrium** Tax Invoice and Receipt from parent dinner
- iii. **Cheque** from Parent for dinner (Simone deposited today)





P&C OPEN DAY
RAFFLE MONEY ANZ I

(iv) P&C Open Day Raffle Deposit



P&C Thanks from
Principal re Open Day

(v) Open Day Thank you to P&C from Principal

Correspondence Out:

(vi) College Ball – Various emails between Sandra Wheatley, Administration and Simone Lansdell to organise numbers/payments for parent dinner



2017 Narrogin Ag
Parent dinner list_Sirr

‘Inwards correspondence received and outwards endorsed’		
Moved: Simone Lansdell	Seconded: Cindy Paice	Carried

5. **Treasurer’s Report:** prepared by Liz Leusciatti and presented by Kevin Lansdell

- Closing balance \$ Tabled



P&C BANK
STATEMENT NO.63.p



Treasurer report
22092017.PDF

‘Financial report be endorsed’		
Moved: Jenene Wasley	Seconded: Robert Temby	Carried

6. **Principal’s Report – presented by Mark Pascoe**

- Today is final day as acting principal
- Open Day – thanks to P&C, furniture purchases in club
- CCTV- 80% there with installation
- School Ball – numbers were down. Question if venue is still suitable? Discussion on dress standards. Hard to police when students are being invited from outside schools. This will be discussed further prior to next year.
- Presentation Awards Day – all students involved this year. Hope that this will encourage students’ to achieve higher
- Next term will be very short for Year 12 students. General course students will be able to apply to finish early IF they have completed all of their course and competency requirements. The earliest they can leave is Friday 20th October. There will be a clearance form available at the start of week 2. Year 12 ATAR students are able to remain in residence until their exams are finished.
- Year 11/12 17th November final day after awards ceremony
- Year 10 will be going on camp and then work place learning finishing on 14 December

7. **General Business**

a) **School Ball Parent Dinner-**

- Parent dinner 57 adults and 1 child attended.
- Simone deposited cheque from parent meal today
- There was some confusion on the night caused by the restaurant wanting payment by credit card when it had been stipulated that payment would be made by cheque. This was cleared up after discussion with management.

b) **Open Day Debrief 15 September 2017**

- Our raffle set up outside of the classrooms was much better where we could be seen! We made \$471.00
- Thank you letters to be sent for donations for raffle prizes (Simone to ask Liz for contacts)
- PA Announcements on the day were not heard very well in many areas. This needs to be turned up?
- Advertising. Could this be improved without the cost?

c) **Careers Day for Students**

- There was discussion amongst some P&C members and ex-students on the Open Day about a careers day that was held in the past. Mark explained that this program had not continued as it was previously organised by Rural Skills Australia and the funding ended. It was essentially “Careers Speed Dating” and involved companies such as Elders, Landmark, RSM Bird Cameron, Rabo bank, Rural employment Agency, Mines, Consultant etc.
- Discussion about whether students’ could attend Careers Expo at Perth Convention Centre. Next year the Skills West Expo will be held 17-19 August, 2018.

d) **Priorities List-**

- Next meeting allocate P&C funds as required.

Next P & C Meeting: Friday 10th November 2017 at 1.30pm
Meeting closed at 11.50am

ACTIONABLE ITEMS

Item No.	Item Description	Action	Person Responsible	Action Date or No Further Action
22/09/17 7b)	Open Day	Thank you letters to be sent for donations for raffle prizes (Simone to ask Liz for contacts)	Simone	

THIS IS A TRUE AND CORRECT COPY OF THE MEETING MINUTES

Signed: _____

Date: _____



WESTERN AUSTRALIAN
COLLEGE of AGRICULTURE
Narrogin

Mr & Mrs Kevin & Simone Lansdell
President & Secretary
P & C Committee, WACoA – Narrogin
P.O. Box 20
POPANYINNING WA 6309

Dear Kevin & Simone,

I am writing to thank you for your support and assistance on our Open Day 2017.

It's a considerable task to get all of the sections looking their best and showing what our students are capable of. A great deal of satisfaction can be taken from the standard of displays on the day.

I received comments throughout the day from the large number of ex-student visitors who are amazed at the ongoing transformation throughout the College and it was great to see many prospective students and parents visiting, enjoying the sights and the beautiful weather.

Approximately 600 people visited including large Primary school groups of 120 students.

The highlight for many people was the opening of the College museum by Mr Bill Butler ex-student 1939/40 and long term supporter of the College and our oldest living graduate. Mr Butler gave a brief but engaging speech on the day and was happy to be honoured by the ceremony. The Museum is a wonderful testament to the quality and longevity of the education provided by the College and the displays and memorabilia are outstanding.

Once again thank you for your ongoing commitment to myself and the College.

Yours sincerely,

Mark Pascoe
Principal

21/09/2017

Western Australian College of Agriculture Narrogin

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Narrogin Agriculture College P & C Association

Financial Report

22nd September 2017

Opening balance as a 31st May 2017 **16009.08**

Income

31.07.2017 Deposits Ball Dinner	664.00	
03.08.2017 Deposits Ball Dinner	1462.50	
	2126.65	
		18135.58

Expenditure

15.06.2017 Chq 001042 WASCOA	497.07	
18.07.2017 Chq 1043 Donation to School Defensive Driving/Uniforms	6164.00	
28.07.2017 Chq 1044 Deposit Esplanade Hotel	350.00	
29.08.2017 Chq 1045 Esplanade Hotel	1892.50	
	8903.57	

Bank Reconciliation

Balance as a 22nd September 2017 **9232.01**

O/S Deposits Raffle – Open Day 471.00

O/S Cheques