

Meeting commenced at 11.04 am

Present:

Kevin Lansdell (Chair), Simone Lansdell (recorder), Jenene Wasley, Cindy Paice, Sarah Mitchell, Renae Dawson, Robert Temby, Cheryl Toovey

Apologies:

Steve Watt (LSL), Doug Wasley, Liz Leusciatti, Rachelle Drage

1. Amendments to the Previous Minutes

No amendments required

2. Previous Minutes:

'That the P & C meeting minutes of the 17 July 2017 as presented be accepted as a true and correct record.'

Moved: Simone Lansdell

Seconded: Renae Dawson

Carried

3. Business Arising from Previous Minutes:

nil

4. Correspondence:

Correspondence In:

(i) ANZ Bank Statement



P&C BANK
STATEMENT NO.63.p

(ii) P&C Voice Magazine 7/8/2017



P&C MAGAZINE
070817.pdf

(iii) College Ball –

- i. Sandra Wheatley emailed Administration and Simone requesting photo of parent dinner to go into Chronicle
- ii. **Atrium** Tax Invoice and Receipt from parent dinner
- iii. **Cheque** from Parent for dinner (Simone deposited today)



Parent dinner photo
.msg



Atrium Receipts.pdf



P&C OPEN DAY
RAFFLE MONEY ANZ I

(iv) **P&C Open Day Raffle Deposit**



P&C Thanks from
Principal re Open Day

(v) **Open Day Thank you to P&C from Principal**

Correspondence Out:

(vi) **College Ball – Various emails between Sandra Wheatley, Administration and Simone Lansdell to organise numbers/payments for parent dinner**



2017 Narrogin Ag
Parent dinner list_Sirr

'Inwards correspondence received and outwards endorsed'

Moved: Simone Lansdell

Seconded: Cindy Paice

Carried

5. **Treasurer's Report:** prepared by Liz Leusciatti and presented by Kevin Lansdell

- Closing balance \$ Tabled



P&C BANK
STATEMENT NO.63.p



Treasurer report
22092017.PDF

‘Financial report be endorsed’		
Moved: Jenene Wasley	Seconded: Robert Temby	Carried

6. **Principal’s Report – presented by Mark Pascoe**

- Today is final day as acting principal
- Open Day – thanks to P&C, furniture purchases in club
- CCTV- 80% there with installation
- School Ball – numbers were down. Question if venue is still suitable? Discussion on dress standards. Hard to police when students are being invited from outside schools. This will be discussed further prior to next year.
- Presentation Awards Day – all students involved this year. Hope that this will encourage students’ to achieve higher
- Next term will be very short for Year 12 students. General course students will be able to apply to finish early IF they have completed all of their course and competency requirements. The earliest they can leave is Friday 20th October. There will be a clearance form available at the start of week 2. Year 12 ATAR students are able to remain in residence until their exams are finished.
- Year 11/12 17th November final day after awards ceremony
- Year 10 will be going on camp and then work place learning finishing on 14 December

7. **General Business**

a) **School Ball Parent Dinner-**

- Parent dinner 57 adults and 1 child attended.
- Simone deposited cheque from parent meal today
- There was some confusion on the night caused by the restaurant wanting payment by credit card when it had been stipulated that payment would be made by cheque. This was cleared up after discussion with management.

b) **Open Day Debrief 15 September 2017**

- Our raffle set up outside of the classrooms was much better where we could be seen! We made \$471.00
- Thank you letters to be sent for donations for raffle prizes (Simone to ask Liz for contacts)
- PA Announcements on the day were not heard very well in many areas. This needs to be turned up?
- Advertising. Could this be improved without the cost?

c) **Careers Day for Students**

- There was discussion amongst some P&C members and ex-students on the Open Day about a careers day that was held in the past. Mark explained that this program had not continued as it was previously organised by Rural Skills Australia and the funding ended. It was essentially "Careers Speed Dating" and involved companies such as Elders, Landmark, RSM Bird Cameron, Rabo bank, Rural employment Agency, Mines, Consultant etc.
- Discussion about whether students' could attend Careers Expo at Perth Convention Centre. Next year the Skills West Expo will be held 17-19 August, 2018.

d) **Priorities List-**

- Next meeting allocate P&C funds as required.

Next P & C Meeting: Friday 10th November 2017 at 1.30pm
Meeting closed at 11.50am

ACTIONABLE ITEMS

Item No.	Item Description	Action	Person Responsible	Action Date or No Further Action
22/09/17 7b)	Open Day	Thank you letters to be sent for donations for raffle prizes (Simone to ask Liz for contacts)	Simone	

THIS IS A TRUE AND CORRECT COPY OF THE MEETING MINUTES

Signed: _____

Date: _____



Business Classic Statement

Enquiries 13 13 14
Lost/Stolen cards 1800 033 844
Website & Internet Banking www.anz.com



011445

THE MANAGER
WA COLLEGE OF AGRICULTURE NGN P&C ASS
PO BOX 38
NARROGIN WA 6312

Statement Summary

Opening balance	\$15,512.01
Total deposits	\$664.00
Total withdrawals	\$6,514.00
Closing balance	\$9,662.01
Statement starts	30/06/2017
Statement ends	31/07/2017
Statement number	63

Branch Details
Narrogin

Account Details
WA COLLEGE OF AGRICULTURE NGN P&C ASS
Branch No. (BSB) 016-770
Account No 2054-02417

Please retain this statement for taxation purposes.

Date	Transaction Details	Withdrawals (\$)	Deposits (\$)	Balance (\$)
2017				
30 JUN	OPENING BALANCE			15,512.01
18 JUL	001043	6,164.00		9,348.01
24 JUL	TRANSFER FROM BENDIGO BANK SWEENEYX 2		78.00	9,426.01
25 JUL	ANZ M-BANKING PAYMENT WHEATLEY MRS SANDRA WHEATLEY		78.00	9,504.01
27 JUL	TRANSFER FROM NAB TRANSFER COLDWELL		78.00	9,582.01
	TRANSFER FROM P & N WISEWOULD WISEWOULD X 2		78.00	9,660.01
28 JUL	TRANSFER FROM BENDIGO BANK D&A WRIGHT		79.00	9,739.01
	001044	350.00		9,389.01
31 JUL	ANZ INTERNET BANKING FUNDS TFER JENNIFER POLLARD JENNIFER POLLARD		39.00	9,428.01
	TRANSFER FROM DAY GREG NARR AG P C COMM		78.00	9,506.01
	TRANSFER FROM BENDIGO BANK D AND E PULLEN		78.00	9,584.01
	TRANSFER FROM DAWSON, GRAEME RO DAWSON		78.00	9,662.01
TOTALS AT END OF PAGE		\$6,514.00	\$664.00	\$9,662.01
TOTALS AT END OF PERIOD		\$6,514.00	\$664.00	\$9,662.01

M000991 / S000001 / 1003069

Item No. 55732 02.2014 W238702

Your fee summary details are listed below:

Fees Charged for period: 27 JUN 2017 to 26 JUL 2017

Summary of ANZ Transaction fees	Transactions			Fee per transaction (\$)	Amount Waived (\$)	Total Charge (\$)
	Total	Free	Additional			
TRANSACTION FEES						
CHEQUE WITHDRAWAL	1	0	1	0.80	0.80	0.00
Total Transaction Fees					\$0.80	\$0.00
SERVICE FEES						
ACCOUNT SERVICE FEE					12.00	0.00
Total Account Service Fees						\$0.00
Total Bank Account Fees Charged						\$0.00
Please note: Overseas transaction fees, overseas ATM fees and non ANZ ATM operator fees not included						

Please note:

Your fee cycle may not always reconcile with your statement cycle. This statement date ends on 31/07/17 and the monthly fee cycle, as appears above, ended on 26/07/17.

Summary of Relationship Benefit for this account	Amount (\$)
Your Relationship Benefit	12.80
This is made up of:	
Waived Fees	
Account Service Fees	12.00
Additional Transaction Fees	0.80

Important information
<p>Please check the entries and call 13 13 14 regarding any errors on this statement.</p> <p>All entries generated are subject to authorisation and verification and if necessary, adjustments will appear on a later statement.</p> <p>If you have a complaint or unresolved issue with ANZ's product or service please call our National Feedback Line 1800 805 154 and advise us. Further information in relation to ANZ's dispute resolution process and this product (including details of benefits or fees and charges) is available on request and you can access this information by reviewing the Terms and Conditions, and Fees and Charges brochures which can be found at www.anz.com or by calling 13 13 14.</p>

Noticeboard

Insurance - Servicing P&C Associations in WA

For almost 30 years, Joe Barbaro has been looking after the insurance needs of P&C Associations in Western Australia. This includes Public Liability, Canteen and Uniform Insurance, Voluntary Workers and Workers' Compensation. If your P&C has any P&C insurance enquiries or requires a Certificate of Currency, please contact Joe at Globe Insurance Services on 6201 5520; 0499 968 657 or email: joeb@globeinsurance.com.au

Joe Barbaro



Affiliation 2017/2018 payments reminder

WACSSO advises that Affiliation Fees were due on 30th June 2017. All Associations paying their affiliation fees via electronic funds transfer, please remember to enter the invoice number as the reference/description when making payment, so we can identify your P&C against your transaction. If the P&C has not received the invoice, or have paid by EFT and not put the invoice number as a reference, please contact WACSSO Finance and Administration Officer, Lara Day on 9264 4004 or email: admin@wacssso.wa.edu.au

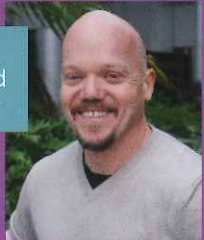
A receipt/Certificate of Membership will be mailed to the P&C once the payment has been made.

Training Hub

Term 3 Training 2017
General P&C Training

Covers: P&C Governance
The P&C Constitution
Office Bearer Responsibilities
Running Effective Meetings

Richard Brand
WACSSO Training and
Development Officer



Book your P&C to be a host of one of these popular and informative 2.5 hr training sessions at our booking site - <https://v1.bookwhen.com/fzrsf>

Regional P&Cs (Term 4 Training)

Please feel free to contact our Training and Development Officer, Richard Brand on 08 9264 5026 or send him an email at training@wacssso.wa.edu.au to book training sessions. If you would like to attend any of the training, please register your interest with Richard or visit our website www.wacssso.wa.edu.au

Some recent training feedback...

"A great help in breaking down the Constitution"
"This is my second time attending. It is very informative and worthwhile"
"Excellent. Well-paced. Great facilitator. Great topics covered"
"Great session, ended too soon. Learnt a lot!"
"Very informative session that was well delivered. The concepts presented were very practical"
"I liked the informal nature of the discussion"
"So good. Wish I had done it years ago!" "Comfortable, friendly and informative"
"Brilliant! I feel it was fully covered." "It opened my eyes up more"
"Fantastic, very clear - good practical examples were given."
"Made my understanding of my role so clear"
"Was open to discussion making us all feel empowered"
"Very easy to ask questions. Questions were answered"
"Friendly, helpful, personalised"

Venue	Day	Date	Time
Fremantle Primary School	Wednesday	2 nd Aug	9:30am - 12:00pm
Balidvis Gardens Primary School	Tuesday	8 th Aug	6:30pm - 9:00pm
Woodbridge Primary School	Wednesday	9 th Aug	6:30pm - 9:00pm
Dalyellup College	Monday	4 th Sept	6:30pm - 9:00pm
Poseidon Primary School	Wednesday	6 th Sept	6:30pm - 9:00pm

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WACSSO State Councillors

PRESIDENT:	Kylie Catto 0477 644 000
ELECTORATE:	COUNCILLOR:
CANNING - East	Scott Mosey 0401 637 716
- North	Ian Scott 0408 627 020
- West	Jen Clune 0430 596 077
ESPERANCE	Pania Turner 0400 721 060
FREMANTLE	Nominations Required
GOLDFIELDS	Esmond Delaney 0409 370 016
GREAT SOUTHERN	Nominations Required
JOONDALUP - East	Marianne Thoroughgood 0405 741 505
- West	Kathryn Blomley 0414 148 626
MIDLANDS - Central	Tony Osborne 0419 925 701
- East	Tanya Gibson 0427 976 880
- North	Nominations Required
MIDWEST	Nominations Required
NORTH WEST	Nominations Required
PEEL - North	Kylie Shailer 0432 439 644
- South	Sheila Robinson 0455 475 554
PERTH - North	Jenny Blair 0488 990 729
- South	Anne Fairbanks 0411 256 079
SOUTH WEST	Nominations Required
SWAN - East	Nominations Required
- West	Carolyn Galbraith 0414 574 751
WARREN - BLACKWOOD	Nominations Required
WHEATBELT SOUTH	Nominations Required

Contact the WACSSO office on (08) 9264 4000 if your P&C would like to nominate someone to represent a vacant electorate or if you would like further information on the roles and responsibilities of a State Councillor.



WACSSO

Supporting
parents, supporting
public schools



Volume 23, N° 3



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Term 3, 2017



Doughnuts Galore at Norseman!

There was a briskness to the morning in the country town street but the hustle and bustle of the inaugural Jungkajungka Woodlands Festival filled the air with laughter, music and community voices. To be sure people have come far and wide to celebrate the Heart of the Great Western Woodlands, but we believe much of the crowd has been drawn by the delicious smell of freshly made doughnuts.

Market crowds and the scent of warm cinnamon had the orders coming at a rapid rate with Norseman District High School P&C committee members forming a real production line. There was an Easter raffle at one end, sizzling doughnuts in the middle and the slushy machine camouflaged by a line of thirsty festival-goers.

P&C President Tracy Dixon was pleased with the community support for the P&C's first go at holding a doughnut market stall. "The P&C has faced a couple of tough years with the closure of our canteen and uniform shop. The committee really wanted to see the P&C return to being able to raise more funds for our school and support those activities that cost quite a bit more because of our location. It was great to see the town of Norseman get behind us and enjoying our doughnuts!"

The Shire of Dundas Youth Officer Cissy Ellison (who is also a P&C member) was stationed on the slushy machine for the morning. "In small communities like Norseman, it is important that the whole community get behind good education for our young people. It is great to see the P&C raising money for school camps, getting our kids to Country Week in Perth and helping to pay for those extra items in the classroom."

Of course fundraising isn't all sugar and spice; it takes a lot of hard work and a good measure of laughter to help you through. Inexperienced at making the doughnut batter, the first-timers soon discovered that doughnut batter will rise to any occasion and grow and grow and grow! Raising over \$1000 from their first stall, the Norseman DHS P&C hopes their

funds and community interaction will also grow and grow and grow.

So next time you are passing through Norseman on the 3rd Saturday of the month be sure to pop into the town centre and try one of our delicious hot doughnuts - just follow your nose!

Pania Turner
Norseman District High School
P&C Association Inc.



What's Inside

- From the President's Pen
- Message from Minister for Education and Training
- Increasing parental engagement at Carine Senior High School
- Hopetoun Bush Dance, What a Ripper Night!
- SunSmart Success Story
- Thank you!
- 2017 WACSSO Conference Sponsorship
- Blow your Trumpet and WIN!
- Q&As
- Noticeboard
- P&C Training Hub
- State Councillor Listings

2017
WACSSO Conference

19th and 20th August
The Crown Perth Ballroom



WESTERN AUSTRALIAN
COLLEGE of AGRICULTURE
Narrogin

Mr & Mrs Kevin & Simone Lansdell
President & Secretary
P & C Committee, WACoA – Narrogin
P.O. Box 20
POPANYINNING WA 6309

Dear Kevin & Simone,

I am writing to thank you for your support and assistance on our Open Day 2017.

It's a considerable task to get all of the sections looking their best and showing what our students are capable of. A great deal of satisfaction can be taken from the standard of displays on the day.

I received comments throughout the day from the large number of ex-student visitors who are amazed at the ongoing transformation throughout the College and it was great to see many prospective students and parents visiting, enjoying the sights and the beautiful weather.

Approximately 600 people visited including large Primary school groups of 120 students.

The highlight for many people was the opening of the College museum by Mr Bill Butler ex-student 1939/40 and long term supporter of the College and our oldest living graduate. Mr Butler gave a brief but engaging speech on the day and was happy to be honoured by the ceremony. The Museum is a wonderful testament to the quality and longevity of the education provided by the College and the displays and memorabilia are outstanding.

Once again thank you for your ongoing commitment to myself and the College.

Yours sincerely,

Mark Pascoe
Principal

21/09/2017

Western Australian College of Agriculture Narrogin

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t: 9881 9700 f: 9881 9754 e: narrogin.wacoa@education.wa.edu.au w: narroginag.wa.edu.au

fb: @wacoanarrogin

Narrogin Agriculture College P & C Association**Financial Report****22nd September 2017****Opening balance as a 31st May 2017** **16009.08****Income**

31.07.2017	Deposits Ball Dinner	664.00	
03.08.2017	Deposits Ball Dinner	1462.50	
		2126.65	
			18135.58

Expenditure

15.06.2017	Chq 001042 WASCOA	497.07	
18.07.2017	Chq 1043 Donation to School	6164.00	
	Defensive Driving/Uniforms		
28.07.2017	Chq 1044 Deposit Esplanade Hotel	350.00	
29.08.2017	Chq 1045 Esplanade Hotel	1892.50	
		8903.57	

Bank Reconciliation**Balance as a 22nd September 2017** **9232.01**

O/S Deposits Raffle – Open Day	471.00
O/S Cheques	