

WA COLLEGE OF AGRICULTURE – NARROGIN COLLEGE BOARD

Meeting minutes

Friday 1st March 2019

| ITEM | DISCUSSION / ACTION |
|---|--|
| <p>Meeting commenced: 9.05am</p> <p>1. WELCOME AND APOLOGIES</p> | <p>Present: Year 12 Prefects - Megan Dyson, Zane Drage, Damon Severin</p> <p>Steve Watt, Mark Pascoe, Mitch Wray, Frank Haydock, Heather Rae, Marc Sharman, Karen Agnew, Michelle May, Dane Tulley, Tim House, Graeme Mason, Graeme Dawson, Mary Kittow Martin Brooks – from 9.30am.</p> <p><u>Apologies</u> – nil reported.</p> <p>Chairperson, Marc Sharman welcomed all Board members to the meeting and introduced three year 12 Prefects, Megan Dyson, Zane Drage and Damon Severin, new year 10 parent representatives Dane Tulley and Tim House and new year 11 parent representative Graeme Mason. Each member introduced themselves to the Board members. Marc explained the function of the Board is to assist in setting policy direction, reviewing school performance and endorsing aspects such as behaviour management, uniform and school fees. The Board meets once per term and has an Annual Public meeting once a year.</p> |
| <p>2. DISCLOSURE OF INTERESTS It is customary that members declare any potential conflict of interest.</p> | <p>Nil reported.</p> |
| <p>3. MINUTES OF PREVIOUS MEETING</p> | <p>The Chairperson, Marc Sharman presented to the Board members the minutes from the meeting held on 23rd November for approval.</p> <p>Moved that the minutes of the previous meeting as complete and accurate: Karen Agnew</p> <p>Seconded: Frank Haydock</p> <p><i>Carried</i></p> |

| | |
|---|---|
| <p>BUSINESS ARISING</p> | <ul style="list-style-type: none"> • College Board and Ag Advisory Committee Effectiveness Survey – Steve Watt As a way of ensuring continual improvements a survey was emailed to Board members on 12th December 2018. The questions in the survey were designed to assess the effectiveness of the Board. The questions included: meeting procedures, members understanding of their role on the committee, making decisions, personal contribution. Steve explained the results of this survey were very positive as most responses indicated the participants Agree and Strongly Agree for all parameters. • College Chaplaincy - Mark Pascoe An additional Chaplain, Paul Standish has been appointed to complement the existing Chaplain, Jenny Pollard. Paul is onsite every Tuesday and every second Thursday and has a variety of skills and interests in outdoor recreational pursuits. The Prefects reported Paul has settled into the college really well and is having conversations with students and inviting all students to participate in various activities. This year the college has formed a Student Wellbeing Group with representatives from all areas. This group will coordinate student services here at the college to plan welfare and wellbeing for students and staff, a central hub for information and triage of student issues. The group have identified students at risk and these staff members play an integral part with assisting students. • The suggestion for students to have a “camp out” over a weekend was discussed. This term has been too busy but will be considered later. A compulsory camp for all students on-site is planned for week 6, term 3. <p>The College also has after hours activities to include;</p> <ul style="list-style-type: none"> • hockey and basketball teams playing in the local competition • Trades workshops open after hours for student project work • Training and care of show animals with the reintroduction of cattle • Use of gymnasium and weights equipment • Horse care and riding • Motorbikes • Country week sports training • Narrogin town trips • Interschool socials • Music playing • Squash • Mountain bike riding • Music playing • extra class tutoring |
| <p>4. CORRESPONDENCE</p> <ul style="list-style-type: none"> • Inwards - | <p>A copy of a letter from Lindsay Hale, Executive Director, Public Schools Department of Education dated 5th February 2019 to Stephen Watt regarding the college external review in Term 3, 2019. The review team will meet with the college leadership team, members of staff, representatives of college Board and parents. The review will provide feedback on how the college is operating as an IPS.</p> |

| AGENDA ITEMS | DISCUSSION / ACTION |
|---|---|
| <p>5. 2018 Performance – additional data Presentation – Steve W.</p> | <p>A copy of the School Performance Summary 2018 document was tabled and filed. Additional information from that available at the end of 2018 was discussed.</p> <p>ATAR: the highest ATAR score for 2018 was 92.05 and the lowest was 18. The median score of students applying to Tertiary Institutions Service Centre (TISC) was 85.85. The college will continue to invest resources to enable the ATAR pathway and elevate aspirations ensuring the ATAR pathway is as strong as possible. Staff talk with parents regarding suitability of individual student course selections.</p> <p>Year 12 student post destinations: positive outcomes for all students. Even those seeking work had been involved in casual harvest work.</p> <p>Steve encouraged Board members to read this information to understand the details regarding targets and the performance data and what it means to the college. All members including the Prefects were invited to contact Steve if they require any clarification regarding this information and he is interested to hear everyone’s perspective.</p> <p>ACTION: Mary is to email out to all members a copy of contact details for all Board members.</p> <p>The 2018 Annual Report has to be sent to DET central office before the end of term 1, Friday 12th April. The Board confirmed they were happy for the format of the 2018 Annual Report to be the same as the 2017 Annual Report.</p> <p>The DRAFT version of the Annual Report will be emailed to Board members in the coming weeks for them to approve remotely.</p> |
| <p>6. Finances – end of 2018 2019 Overview – Steve W.</p> | <p>A copy of the 2018 Budget summary and the 2019 Budget summary as at February 2019 was given to members and filed.</p> <p>The college census was completed on Friday 15th February. The student numbers confirmed in the census will determine the funding to be allocated to the college from the Department of Education (DET). Slightly lower student enrolments and increased staff costs will impact on financial situation but 2018 carry over will buffer.</p> <p>Steve explained the function of the Board is to have an understanding of the college finances and where funding is allocated to coincide with the college priorities as outlined in the College Business Plan.</p> <p>Money received from the DET should be spent in the same year. Careful planning ensured at the conclusion of 2018 the college had adequate surplus funds.</p> |

| AGENDA ITEMS | DISCUSSION / ACTION |
|---|---|
| <p>6. Finances – end of 2018 2019 Overview – <i>cont'd</i></p> | <p>In 2018 all schools moved to the Student Centred Funding Model (SCFM). The college had transitional adjustment funding for \$111,415 to assist with this process. Steve explained the ratios and funding requirements. The student census figures indicated the college student numbers were down by five students compared to figures from 2018.</p> <p>Steve explained the staffing allocations for 2019 to include 0.5 additional Education Assistant, 0.6 difference of Teacher and Head of Department, 0.4 additional Network Support Officer, 0.2 additional Resi Supervisor, 0.2 additional Cook, 0.2 additional Technical Officer, additional Teacher for Term 2. The college, budget wise, would like to have 130 students enrolled with the year 10 student numbers capped at 34. This group is capped at 34 to ensure trades classes can deliver programs for students giving them the opportunity to complete more complex projects than the main stream schools.</p> <p>The subject of government cuts to the Agricultural Education Provisions Trust was discussed. Steve explained of the revenue from farm, 60% is retained by the college and 40% contributes to the Machinery Trust fund which then provides tractor and vehicle leases, insurance and other items. The college can apply to the Trust for specific funding projects. A 20% dividend to the Department will have an impact on all agricultural programs that are beneficiaries of the Trust as there will be less funds to distribute. The colleges' Agricultural Advisory committee and P & C have been very active lobbying regarding these funding cuts and attending meetings in 2018 with the Ministers for Education and Agriculture. The WACoA Principals group have formulated a position on how/when schools become contributing members of the Trust. Suggested that once Ag programs generate \$50,000 they start to contribute. The first \$50000 of income generated would be exempt from the 40% contribution. This would give contributing schools equal access to Trust funding. Non-contributory schools would continue to have access to a defined proportion of the Trust funds (10 – 15%).</p> |

| AGENDA ITEMS | DISCUSSION / ACTION |
|---|--|
| <p>7. Care in Residence plan – Heather Rae</p> | <p>The Residential Report was presented to members as a power point presentation. The presentation included:</p> <ul style="list-style-type: none"> • Staff working in residence • Support for student in residence • Strategies and structures <ul style="list-style-type: none"> ➤ Student support ➤ Student induction ➤ Staff induction ➤ Recreation ➤ Safety and security <p>Staff spent considerable time last year and in the early weeks of this year setting plans and strategies in place to improve our culture of care around the college as well as safety in the residence. A number of new initiatives have been implemented to assist with this to include:</p> <ul style="list-style-type: none"> • All students have two staff overseeing their progress (one residential staff member and one teacher). New students also have a senior student mentor to look out for them • Increased residential staff and Chaplaincy time to improve after hours support, supervision and activities • Extension of CCTV camera and routine checking of footage, and individual locks on student doors to improve security and safety • Introduction of formal independent living skills training (cooking, clothes repairs) for all students in residence • Improved induction of new students and returning students to establish and reinforce expectations • Increased involvement of students in decision making through enhanced Prefect role <p>Residential staff have started phoning parents of new students in their mentor group to let them know about how their son or daughter has settled in to life at the college. Over the next two weeks Heather and Steve are planning meetings to formalise processes with mentor groups. Staff will meet with their mentor students in the dorm area and work through any questions in a relaxed atmosphere with something to eat and drink.</p> <p>It is hoped that the mentor groups will assist to bring a family culture into the dorms, as students have started to call Frank Haydock their “<i>Dorm Daddy</i>” the family culture idea is succeeding! If for some reason a student is not comfortable with their mentor they can ask to make a change however this has not happened so far.</p> <p>Prefect Megan reported how she benefitted from the meeting she has attended with her dorm and residential supervisors as she learnt more about other students in her dorm and also other issues some students have to manage ie: allergies.</p> <p>When asked the Prefects stated when they were in year 10 they would have preferred to have had the mentor group processes in place to assist them settle into life at the college and be included with the family culture.</p> |

| AGENDA ITEMS | DISCUSSION / ACTION |
|---|--|
| <p>7. Care in Residence plan – Heather Rae – <i>cont'd</i></p> | <p>The year 12 students are enjoying feeling elevated with their responsibilities this year and have come forward confidentially and have spoken to staff to iron out problems before they become an issue.</p> <p>The Prefect group and mentor groups are assisting to encourage all students to get involved in all activities including after school activities (listed on page 2 under business arising) and special events such as the Ball and Country week. By encouraging student participation it is hoped to eliminate students wanting to stay in their dorms by themselves.</p> <p>The website STYMIE is also available to students to report any issues they are having. STYMIE works to enable students to make anonymous notifications about peers they believe are being bullied or harmed. Once the notification is made, the connected school receives the information via email, and responds according to their wellbeing framework. STYMIE allows bystanders to remain anonymous, giving them the courage to overcome the fears and social pressures that prevent them from speaking up. It also relieves feelings of helplessness for students who want to help their peers but don't quite know how.</p> <p>STYMIE empowers students to stand up for their peers. Engaging bystanders is the key to disrupting the cycle of bullying, cyberbullying and harm; making our college an even safer place to live and learn.</p> <p>Residential staff are planning to create student faction teams and every Tuesday night factions will play various "round robin" activities to ensure all students are involved. These activities will be varied and suitable for all students that are sports orientated or not.</p> <p>To improve security and safety this year students are responsible for their individual room keys. Closed circuit TV (CCTV) is routinely checked and so far this year there has only been a couple of minor issues to follow up from this footage. It is also planned to have the current CCTV coverage area expanded.</p> <p><u>ACTION:</u> Steve will report at the next meeting information regarding progress of Care in Residence activities.</p> <p>Board members commented on the positive improvements implemented this year in response to information received.</p> <p>Prefects reported the start up for this year has been very positive and everyone has benefitted from the stronger structures implemented this year. The extra staff available has also helped students settle easily into life at the college. Teacher, Mitch Wray reported students seem happy and settled when they come into class, coming to school is comfortable. Special thank you to the residential staff for their work at implementing new systems and programs.</p> <p>Mark Pascoe confirmed a positive start to the year with no major discipline issues.</p> <p><u>ACTION:</u> Steve Watt will review current and historical student discipline data to compile a comparison of student discipline issues to confirm how the new systems have improved student behaviours. Plus additional survey mid year</p> |

| AGENDA ITEMS | DISCUSSION / ACTION |
|---|---|
| <p>8. Farm report - Steve M.</p> | <p>Shearing has commenced, the ewes mated to merinos (approximately 900) have been cutting 5kg average. All students are rostered through shearing and have the opportunity to pen sheep, throw and skirt fleeces, set up the handpiece and shear sheep. Certificate III in Advanced Wool Handling commenced week 4 for students completing the Certificate III in Agriculture, 19 students are enrolled to do this course and is the largest number of students the college has had enrolled in this course so far.</p> <p>Parents are encouraged to come to the college if possible and look at their son/daughter participating in shearing.</p> <p>All ewes have been electronically tagged and fleece weight and side samples taken using a bar code reader and printer. Sapien Technology is a computer program which reads data on ear tags through an NLIS (National Livestock Identification System) sticker reader. Students will be involved in data input and analysis. This program allows easy identification of individual sheep or cattle and what that animal can produce in its lifetime.</p> <p>Students will be competing at Woolorama in a range of activities ie: Cattle and Sheep handling, Sheep and Wool judging, Equine students are competing in the Funorama competition.</p> <p>The 2018 lamb's wool has been sent to Elders and is yet to be sold. Shorn sheep have been drenched. Sheep stud – Preparation for Woolorama is well underway.</p> <p>Cattle – calving has commenced, 2 heifers have calved and breaking in cows and bulls for Woolorama has commenced.</p> <p>Poultry – Mr Wayne Gill travelled to Perth week 3 and purchased 100 new hens to add to our supply and hopefully egg production will increase to fill the demand from local businesses and our college requirements.</p> <p>Piggery – the movable eco-shelter is working well. Pigs will be rotated quicker to prevent them from growing too large.</p> <p>The college was given clearance from footrot on Tuesday 20th November. The Department of Primary Industry and Regional Development determined that the quarantine restrictions could be lifted. Steve W gave special thanks to Steve Madson and Emily McDonald for setting up and maintaining our quarantine response. Whilst the footrot issue severely impacted on farm operations it was a great learning opportunity for the college. It has heightened our appreciation of the risk that our property faces with the range of comings and goings of people, vehicles and horses, and has sharpened our focus on our biosecurity measures.</p> <p>Workshop – JD Bulldozer engine is getting repaired, the rebuild of the old spreader is nearly complete.</p> <p>Fencing project – students will be involved in southern and western end of farm fencing programs this year.</p> |

| AGENDA ITEMS | DISCUSSION / ACTION |
|---|---|
| <p>8. Farm report - <i>cont'd</i> Steve M.</p> | <p>Equine – a complete revamp of external horse paddock is required. Ten horse shelters have been purchased.</p> <p>Cropping – Canola 1.35 T/Ha. Portion of oat harvest was forward sold at \$400/T – excellent price. College exceeded budget expectations. New silos have enabled the college to store grain and then sell at a time that is more advantageous. During harvest six students stayed onsite to assist. This year the college will try to have the cropping program include canola with the earliest maturing variety so we can have students involved with harvest as much as possible.</p> <p>The college purchased a new 910T Marshall spreader. Students have been involved in using the college Tele handler to load on pallets of Case New Holland equipment valued at \$250,000. Students have been working well and have managed using equipment responsibly.</p> <p>A new Technical Officer Russell Gooley has commenced at the college.</p> <p>Funding approval has been granted and planning has commenced for a new chemical shed. It is hoped to have a shed big enough to also have the option of storing machinery if necessary. The old chemical shed will be maintained.</p> <p>Case New Holland (CNH) trainers and students will be onsite using college facilities for the next 2 weeks. The college will be fortunate to see the technology of the future. Tractors with the capacity to deal with the latest technologies, being able to turn around themselves at the end of rows in paddocks etc.</p> <p>It was suggested to give the Board members an opportunity to have a tour of the farm prior to the next meeting on 31st May commencing at 9am. A farm tour is planned to leave admin at 8am prior to the next meeting, all Board members are welcome to go on the tour.</p> <p><u>ACTION:</u> The 8am farm tour to be included in the Agenda for the meeting to be held on 31st May.</p> |

| AGENDA ITEMS | DISCUSSION / ACTION |
|--|--|
| <p>9. Three year IPS review - Steve W.</p> | <p>In 2016 the college applied to become an Independent Public School (IPS). The college was successful and commenced as an IPS at the start of 2017. This new opportunity set the college on a path of increased independence which enhanced the college profile and indicated that the college had systems to ensure review and improvement.</p> <p>The college has its three-year Department of Education Services external review in term 3 this year.</p> <p>There are three steps to the review:</p> <ul style="list-style-type: none"> • Step 1 Electronic School Assessment Tool (ESAT) and desk top audit. • Step 2 An onsite audit will be conducted by a team of 2 or 3 DET personal. This team will visit the college for 2 – 3 days and speak to students, staff, parents and community groups (Board members). • Step 3 Report on Schools capacity and practices in planning to improve school performance. <p>Steve will load up an overview of school planning, development and review activities aligned to ESAT elements to include; Leadership, Learning environment, Relationships and partnerships, Use of resources, Teaching quality, Student achievement and performance.</p> <p>The college is continually planning for school improvement by;</p> <ul style="list-style-type: none"> ➢ Devising strategies ➢ Allocating resources ➢ Implementing strategies ➢ Collecting performance data ➢ Analysing data ➢ Deciding if good enough <p>Board members will be part of this review process and are invited to contact Steve if they have any queries at anytime.</p> |
| <p>10. Uniform sports jacket – Steve W.</p> | <p>Steve is investigating sourcing a new warmer college jacket to replace the current jacket. Photos of possible suitable options were shown to the Prefects and Board members. The current college jacket would be gradually phased out and replaced with the new jacket. Steve has been in contact with Narrogin Sportspower to source options and this is a work in progress. Prefects will be involved with the jacket selection and will collate a dialogue from all students asking them to select their top two preferred choices of jackets from the pictures Steve has available.</p> <p><u>ACTION:</u> Steve will work with Prefects to come up with designs and options. The uniform topic will be included in the agenda for the next meeting to be held on Friday 31 May.</p> |

| AGENDA ITEMS | DISCUSSION / ACTION |
|---|---|
| <p>10. Uniform sports jacket – Steve W – <i>cont'd</i></p> | <p>Board members discussed concerns regarding purchasing suitable college uniform black shorts. The Narrogin Senior High School (NSHS) has a black short as part of their uniform as they have this supplied by Narrogin Sportspower. These shorts also have their school/college logo embroidered on them. The Prefects reported they have seen these black shorts and would be happy to have them as the preferred black short for the college uniform.</p> <p>Steve reported the transition for students to wear only a college uniform cap or bucket hat has worked well this year.</p> <p>Discussion was held regarding the current college uniform for the grey dress shirt being a unisex shirt and it does not have a suitable design/cut for girls. Board member Michelle offered to try to source a shirt more suitable for girls.</p> <p>ACTION: Michelle will bring to the next Board meeting on 31st May possible options for a grey dress uniform shirt for girls to match the current grey shirt.</p> <p>Marc enquired as to the availability of ex-students to sell/donate their formal uniforms to the college. Old formal uniforms can be donated to the P & C for them to sell and raise funds for the college. Agreed as a good idea.</p> |
| <p>11. Principals report Q & A – Steve W</p> | <p>A copy of the Principal's report for term 1, 2019 was given to members and filed.</p> <p>This report included:</p> <ul style="list-style-type: none"> • 2019 Priorities • Staffing changes • Student issues • Activities this term • Classroom • Farm • Trades • Residence • Infrastructure • External use of facility • 2018 Year 12 Post school destinations <p>All staff understand that regardless of their role at the college everyone has an important part in reinforcing a culture of care. <i>Everyone has the right to live, learn and work without negative impact from others. Everyone has the right to feel safe at all times.</i></p> <p>Steve explained the first Mentor group meeting purpose is:</p> <ul style="list-style-type: none"> ➤ Getting to know each other ➤ Reinforcing value of mentor students ➤ Identifying how to get help ➤ Resolving issues with settling in ➤ Getting involved <p>Including teachers and residential supervisors over seeing mentor groups and having the meetings in the residence closes the gap between residential and class areas.</p> |

| AGENDA ITEMS | DISCUSSION / ACTION |
|--|--|
| <p>11. Principals report Q & A – Steve W – cont'd</p> | <p>On the 21st February Steve and Heather attended the Residential Managers and Agricultural Principal's meeting in Perth. These Principals represent the five residential agricultural colleges and Esperance. The group meets once each term to discuss and plan for improvement in our sector. Two aspects discussed at this meeting were:</p> <ul style="list-style-type: none"> • DET is establishing an Operational framework that will encompass the residences of the five agricultural colleges plus the nine residential colleges. The framework will provide a common basis for codes of conduct, boarding agreements and communication processes. • A phone number exists for parents or students in residences to report issues directly to the Standards and Integrity branch in DET. The idea was for an independent mechanism to report staffing issues that could not be taken to the residence or school. The number is 1800 011 114 and is available Monday to Friday 8am to 5pm. Alternatively an email address for reporting issues that cannot be brought to the residence or school is residentialstudentcomplaints@educational.wa.edu.au <p>Steve has met with Ian Watkins of CNH regarding planning for future use of the college facilities for more training and workshops. The college will benefit from this arrangement as it will give our students exposure to the latest technologies, training materials, courses and access to their equipment and career pathways.</p> <p>It was suggested to remind students when they are asked to have their rooms cleared for visitors during closed weekends and holidays to use college facilities it is for a specific purpose and assists in raising funds for the college which benefits all students.</p> <p>School Canteen Association is working with the college catering staff to improve food health and variety. There are already some immediate changes- 0 less milo, less coffee, vending machine choices etc.</p> <p>On 29th April Mel Smith from Team Mental Health will provide a presentation to staff at 2.30pm and parents will be invited to attend a session from 3pm. The presentation will enable staff and parents to have an understanding on the Teen Mental Health program being delivered to the year 10 students in term 2.</p> |

| AGENDA ITEMS | DISCUSSION / ACTION |
|---|--|
| <p>12. Student report - Zane Drage, Megan Dyson, Damon Severin</p> | <p>The 12 Prefects for 2019 are Zane Drage, Megan Dyson, Damon Severin and Peter Temby (not present today). All students will have the opportunity to vote for the years 10 and 11 Prefects, 2 from each year, nominations close on Tuesday 5th March and the selection process will be completed by Friday 8th March. It was suggested that the year 12 Prefects speak with any individual year 10 and 11 students they consider would be suitable to nominate themselves for the role of Prefect.</p> <p>Prefects meet every Thursday and the minutes from their meetings are uploaded onto the college website, put on display in the duty room and copies given to Senior Staff. It was suggested to have the minutes also on display in the student common rooms to ensure communications reach all students.</p> <p>Steve is attending Prefects meetings to assist students with creating a proper formalised meeting structure and clarify what is involved with student roles as part of this group. The Prefects will run their own meetings once they are confident with all processes and invite staff to assist for specific purposes.</p> <p>The Prefects have created a “Student Issue/Suggestions Form” students can make suggestions and are prompted with questions:</p> <ul style="list-style-type: none"> • What is the issue/suggestion? • Why is this an issue/suggestion? • What have you tried to help resolve this issue? • What would you like the outcome to be? <p>This form gives the student the responsibility to communicate exactly what they really want and the reason why instead of empty complaints.</p> <p>The Prefects are also involved in attending Senior Staff and College Board meetings. The Prefects have found it interesting attending the Senior Staff meetings every Tuesday and having the opportunity to learn how the college is managed. The Prefects also address the student group during lunch in the dining room to communicate information when required. The Prefects have a rotating roster for reporting at meetings and writing the Prefect report included in the weekly College Chronicle newsletter.</p> <p>The Prefects have formed a Ball committee with students who volunteered to be involved. The Ball will be held on Friday 12th April at the Fremantle Sailing Club, Wardroom. The theme for the Ball is “Narnia” (<i>the Lion the Witch and the Wardrobe</i>). The Ball committee is working with Mrs Rae, Armstrong, Norwell and Mr Wray organising decorations. Mr Wray is going to fit out a wardrobe for the entrance into the Ball as per the pictures from the story of Narnia. The Ball committee have been advertising this event by putting posters around the college, information on the college facebook page, student lunch sheet, College Chronicle. Mrs Norwell emailed all parents information regarding the Ball on 28th February. The year 12 Prefects will be the Masters of Ceremony for the evening. The Ball committee have selected the menu for their two course buffet dinner. The P & C committee have organised the parent dinner to be held at the same venue downstairs. Parents will have the opportunity to take photos and see their son/daughter enter the Ball room.</p> |

| AGENDA ITEMS | DISCUSSION / ACTION |
|---|---|
| <p>12. Student report – cont'd</p> | <p>Year 12 Prefect Peter Temby has the role of treasurer for the Prefect finances. The Prefects have been allocated \$3000 from student amenities monies and these funds are to be spent during semester 1. All students will be asked to complete a Student Issue/Suggestions Form with any ideas they have for allocation of these funds. It was suggested allocation of funds go towards blue tooth speaker for the gymnasium. For these types of speaker to be effective the gymnasium will need acoustics treatment.</p> <p><u>ACTION:</u> Chairperson, Marc to investigate sourcing suitable speakers and acoustics treatments.</p> <p>Year 12 Prefects, Damon and Peter are assisting with organising the Year 12 Teambuilding and Leadership camp. This camp will be held on 13th – 15th March, two nights accommodation will be at the Dare Adventures Dwellingup. The year 12 students will be split into groups and will have the opportunity to participate in activities including: teambuilding and goal setting, rafting, ropes and mountain bike riding.</p> <p>The Prefects are assisting with ideas for more road signs around the college campus to assist students understanding of road rules for all public roads. Students driving around the college farm must adhere to all road rules in preparation for real life driving on public roads. The Students Driving Policy is currently being updated by central office.</p> <p>The Shire of Narrogin has not had sufficient appointments available for local students to book driving tests due to the numbers of people from Perth using this service. A suggestion was discussed to contact the Shire and ask if they could give exception to the local students over outside visitors to the district.</p> <p><u>ACTION:</u> Steve will contact the Shire to seek exception for our boarders.</p> <p>The Ag Wing Carnival will be held at the WACoA – Harvey on 23rd and 24th March, 40 students will be staying at the Mornington Camp. Preparation has commenced with students training in the particular sport they have chosen to participate in.</p> <p>The Prefects are currently working towards holding a Social this term and funds raised from this event will be allocated to Country week. An invitation will be forwarded to Narrogin Senior High School Residential students. Plans for this event will be finalised when confirmation of suitability of the date are confirmed, suggested dates are 26th March or 9th April.</p> <p>The Prefects are also involved in planning for Country week which will be held week 10, Term 3, 1st – 5th July.</p> |
| <p>Next meeting</p> | <p>The next Board meeting will be held on Friday 31 May, 2019 commencing 9am. A tour of the farm will commence at 8am for interested members.</p> |

Meeting closed 12.05pm

This is a true and correct copy of the meeting minutes

SIGNED: _____ SIGNED: _____